#### CHAPPAQUA LIBRARY Budget, 2025-2026 Wages and Salaries 2024-25

					wages and					2025 26		
* Competitive	e position		Hours		<i>2024-25</i> Rate	Earnings	stipend or	proposed	diff.	<i>2025-26</i> proposed	New	Earnings
** Departme			/Week			J	adjustment		(+/-)	increase	Rate	. 0.
ADMIN.	** Lib. Dir. III		35.00	\$	135,000	\$135,000		35.00	0.0	3.00%	\$ 139,050	\$139,05
	* Asst. Dir. III		35.00		49.45	\$90,000		35.00	0.0	3.00%	\$ 50.93	\$92,70
	** Staff Assistant		35.00	Ś	35.72	\$65,010		35.00	0.0	3.00%		\$66,96
		ADM. TOTAL		*		\$290,010		105.00	0.0	3.00%	,	\$298,71
ROF.	* Curator, Gallery		21.00		34.16	\$37,308		21.00	0.0	3.00%	35.19	\$38,42
IBRARIANS	** Cultural Prog. Spec.		35.00		50.25	\$91,455		17.00	-18.0	3.00%	51.76	\$45,75
	Lib Asst PTA		2.00		28.00	\$2,912		2.00	0.0	3.00%	28.84	\$2,99
	Lib. Asst PTA		8.00		30.60	\$12,730		8.00	0.0	3.00%	31.52	\$13,11
kc.	** Lib. Asst		35.00		35.89	\$65,320		35.00	0.0	3.00%	36.97	\$67,27
	Librarian I PTA		17.00		28.00	\$24,752		17.00	0.0	3.00%	32.21	\$28,47
	Librarian I PTA		2.00		32.21	\$3,350		2.00	0.0	3.00%	33.18	\$3,4
	Librarian I PTA		2.00		32.21	\$3,350		2.00	0.0	3.00%	33.18	\$3,4
	Librarian I PTA		2.00		32.21	\$3,350		2.00	0.0	3.00%	33.18	\$3,4
	Librarian I PTA		2.00					2.00	0.0	3.00%	33.18	\$3,4
					32.21	\$3,350						
	Librarian I PTA		2.00		32.21	\$3,350		2.00	0.0	3.00%	33.18	\$3,4
	Librarian I		13.00		36.95	\$24,978		13.00	0.0	3.00%	38.06	\$25,72
	Librarian I		5.00		36.95	\$9,607		5.00	0.0	3.00%	38.06	\$9,89
	Librarian I		17.00		36.95	\$32,664		17.00	0.0	3.00%	38.06	\$33,64
	<ul><li>* Librarian I</li></ul>		35.00		36.95	\$67,249		35.00	0.0	9.00%	40.28	\$73,30
	<ul><li>* Librarian I</li></ul>		35.00		36.57	\$66,557		35.00	0.0	3.00%	37.67	\$68,55
	<ul> <li>Librarian II</li> </ul>		35.00		48.03	\$87,415		35.00	0.0	3.00%	49.47	\$90,03
	** Librarian II		35.00		43.43	\$79,043		35.00	0.0	3.00%	44.73	\$81,4
	* Librarian II		28.00		39.33	\$57,264		28.00	0.0	3.00%	40.51	\$58,9
	Librarian II		7.00		43.23	\$15,736		7.00	0.0	3.00%	44.53	\$16,20
	* Librarian II		21.00		43.90	\$47,939		21.00	0.0	3.00%	45.22	\$49,3
	** Librarian II		35.00		45.17			35.00	0.0	3.00%	46.53	\$84,6
	* Librarian II		35.00			\$82,209		35.00	0.0			\$107,0
	LIDIALIAN	LIB. TOTAL			57.12	\$103,958 <b>\$925,845</b>		411.00	- <b>18.0</b>	3.00% - <b>1.47%</b>	58.83	\$107,0 <b>\$912,1</b> !
		LID. TOTAL	423.00			<del>3323,043</del>		411.00	-10.0	-1.47/0		<del>9312,1.</del>
	Lib. Clerk		10.00		18.70	\$9,724		10.00	0.0	10.00%	20.57	\$10,69
	* Lib. Clerk		35.00		25.75	\$46,865		35.00	0.0	3.00%	26.52	\$48,2
	Lib. Clerk		17.00		18.76	\$16,584		17.00	0.0	10.00%	20.64	\$18,24
	Lib. Clerk		3.00		18.77	\$2,928		3.00	0.0	10.00%	20.65	\$3,2
	Lib. Clerk		3.00		18.77	\$2,928		3.00	0.0	10.00%	20.65	\$3,2
TAFF												
STAFF	Lib. Clerk PTA		2.00		18.77	\$1,952		6.00	2.0	10.00%	20.65	\$6,4
	Lib. Clerk		10.00		21.95	\$11,414		10.00	0.0	10.00%	24.15	\$12,5
	Lib. Clerk		11.00		21.27	\$12,166		11.00	0.0	9.00%	23.18	\$13,20
	Lib. Clerk		6.00		23.40	\$7,301		6.00	0.0	3.00%	24.10	\$7,5
	Lib. Clerk		15.00		22.54	\$17,581		15.00	0.0	3.00%	23.22	\$18,10
	Lib. Clerk		17.00		22.54	\$19,925		17.00	0.0	3.00%	23.22	\$20,52
	Lib. Clerk		11.00		24.29	\$13,894		11.00	0.0	3.00%	25.02	\$14,33
	* Lib. Clerk		27.00		28.29	\$39,719		27.00	0.0	3.00%	29.14	\$40,9
	Lib. Clerk		11.00		24.29	\$13,894		11.00	0.0	3.00%	25.02	\$14,3
	Lib. Clerk		2.00		23.58	\$2,452		0.00	-2.0	3.00%	0.00	, ,
	* Sr. Lib. Clk.		35.00		29.77	\$54,181		35.00	0.0	11.00%	33.04	\$60,1
	* Sr. Lib. Clk.		29.50		28.90	\$44,333		29.50	0.0	3.00%	29.77	\$45,66
	Sr. Lib. Clk.											
			12.00		29.99	\$18,714		12.00	0.0	3.00%	30.89	\$19,27
	* Sr. Lib. Clk.		21.50		38.53	\$43,077		21.50	0.0	3.00%	39.69	\$44,30
	Sr. Lib. Clk.		11.00		33.51	\$19,168		11.00	0.0	3.00%	34.52	\$19,74
	** Princ. Lib. Clk.		35.00		46.06	\$83,829	5,000	35.00	0.0	3.00%	47.44	\$91,3
		SUPP. TOTAL	<u>256.00</u>			<u>\$482,629</u>		326.00	70.0	6.11%		\$512,12
USTODIAN	Theater Cust.		3.00		20.27	\$3,162		0.00	-3.0	3.00%	0.00	
_	Theater Cust.		3.00		20.27	\$3,162		0.00	-3.0	3.00%	0.00	
	Maint. Cust.		40.00		30.84	\$64,147		40.00	0.0	3.00%	31.77	\$66,0
		CUST. TOTAL	46.00			\$70,471		40.00	-6.0	-6.24%		\$66,0
IB. PAGES	Page		4.00		16.39	\$3,409		4.00	0.0	3.00%	16.88	\$3,5
	Page		4.00		16.69	\$3,472		4.00	0.0	3.00%	17.19	\$3,5
	Page		4.00		16.39	\$3,409		0.00	-4.0	3.00%	0.00	:
	Page		4.00		16.39	\$3,409		4.00	0.0	3.00%	16.88	\$3,5
	Page		3.00		16.39	\$2,557		3.00	0.0	3.00%	16.88	\$2,6
	Page		5.00		16.39	\$4,261		0.00	-5.0	3.00%	0.00	
	Page		3.00		16.67	\$2,601		0.00	-3.0	3.00%	0.00	
	Page		4.00		16.77	\$3,488		4.00	0.0	3.00%	17.27	\$3,5
			7.00		17.72	\$6,450		7.00	0.0	3.00%	18.25	\$6,6
	Page											
	Page	LIB. PAGES TOTAL	9.00 <b>47.00</b>		18.03	\$8,438 <b>\$41,494</b>		9.00 <b>35.00</b>	0.0 <b>-12.00</b>	3.00% <b>-22.50</b> %	18.57	\$8,6 <b>\$32,1</b>
		Regular Wages	47.00			\$41,494 \$1,810,451		33.00	-12.00	-22.50%		1,821,2
		Mid year changes				\$30,170						1,021,21
			me			\$56,863						58,56
		Sundays and Overtir TOTALS	110			<del>450,00</del> 5		917.00		-0.93%		1,879,82

# CHAPPAQUA LIBRARY Budget, 2025-2026

Current

	APPROVED	ACTUAL	APPROVED	CURRENT	Percentage		\$	%
	2023-2024	2023-2024	2024-2025	(JUL-DEC '24)	2024-25	PROPOSED 2025-26	CHANGE	CHANGE
REVENUES								
School District Tax Levy	\$3,544,337	\$3,544,337	\$3,617,102	\$3,617,102	100%	\$3,708,998	\$91,896	2.54%
From Fund Balance/Reserves	101,251		0	0	0%	0		0.00%
Operating Income	16,750	17,627	13,250	6,845	52%	13,350	100	0.75%
Donations	250	2,225	250	191	76%	250	0	0.00%
Circ Revenue	12,000	15,402	13,000	6,434	49%	12,500	-500	-3.85%
Gallery Commissions	1,000	0	0	0	0%	100	100	100.00%
Theater Rental	0	0	0	220	220%	500	500	500.00%
Local Library Aid + Misc.	4,000		4,000	5,060	127%	5,000	1,000	25.00%
Investment Income	8,000	116,306	35,000	52,600	150%	45,000	10,000	28.57%
Friends Riembursement		15,843		2,149				
Various Other Income		57,067		28,582				
TOTAL REVENUES	\$3,674,338	\$3,751,180	\$3,669,352	\$3,712,338	101.17%	\$3,772,348	\$102,996	2.81%
EXPENDITURES								
PERSONNEL								
Salaries & Wages	1,895,452	1,711,591	1,897,477	911,667	48%	1,879,829	-17,648	-0.93%
Benefits	986,470	828,216	977,991	525,419	54%	994,648	16,658	1.70%
Disability Insurance	984	934	984	-169	-17%	753	-231	-23.47%
Health Insurance	539,041	464,907	532,036	227,524	43%	555,089	23,053	4.33%
Medicare Reimbursement	55,134	62,284	66,192	27,388	41%	67,320	1,128	1.70%
NY Metro - eliminate	1,500	0	1,500	0	0%	0	-1,500	-100.00%
NYS Retirement	248,064	176,525	237,401	208,314	88%	241,000	3,599	1.52%
Social Security/FICA	126,747	121,164	124,878	62,362	50%	120,486	-4,392	-3.52%
Workers Compensation	15,000	2,402	15,000		0%	10,000	-5,000	-33.33%
TOTAL PERSONNEL	\$2,881,922	\$2,539,807	\$2,875,468	\$1,437,086	50%	\$2,874,478	-\$990	-0.03%
LIBRARY MATERIALS								
Books	78,500	57,280	83,600	27,548	33%	87,600	4,000	4.8%
Electronic Materials	70,000	54,453	76,000	30,207	40%	76,000	0	0.0%
Periodicals	13,710	14,750	13,710	3,177	23%	13,710	0	0.0%
Recordings	21,713	13,373	21,714	4,963	23%	16,364	-5,350	-24.6%
TOTAL MATERIALS	\$183,923	\$139,856	\$195,024	\$65,895	34%	\$193,674	-\$1,350	-0.69%
OPERATING EXPENSES								
Building Maint. & Repair	49,300	181,002	49,300	31,154	63%	63,000	13,700	27.8%
<b>Building Service Contracts</b>	84,180	200,504	84,180	60,197	72%	133,078	48,898	58.1%
<b>Custodial Supplies</b>	9,000	8,476	11,000	4,604	42%	11,000	0	0.0%
Director's Contingency	500	0	500	0	0%	500	0	0.0%
Electricity	62,000	42,944	62,000	25,265	41%	60,000	-2,000	-3.2%
Equipment Maintenance	15,000	6,368	23,000	3,413	15%	22,597	-403	-1.8%

## CHAPPAQUA LIBRARY Budget, 2025-2026

Fuel	22,300	15,739	22,300	2,240	10%	22,300	0	0.0%
Insurance	29,000	39,204	29,000	33,148	114%	26,750	-2,250	-7.8%
IT & Support	105,793	96,929	105,792	59,426	56%	114,400	8,608	8.1%
Miscellaneous Expense		18,214		369				
Office & Library Supplies	19,500	13,948	19,500	9,645	49%	19,500	0	0.0%
Postage	7,430	2,569	7,430	2,063	28%	2,550	-4,880	-65.7%
Printing	10,850	5,271	12,370	2,049	17%	1,650	-10,720	-86.7%
Professional Fees	144,946	122,107	109,946	23,987	22%	106,014	-3,932	-3.6%
Programs	24,500	18,454	33,100	8,839	27%	33,775	675	2.0%
Sewer Taxes	7,000	8,285	7,018	7,018	100%	7,018	0	0.0%
Staff & Board Devlpmt	8,750	3,271	12,250	2,652	22%	14,250	2,000	16.3%
Telephone	6,144	10,218	6,174	4,013	65%	3,504	-2,670	-43.2%
Travel	500	3,000	2,000	453	23%	2,000	0	0.0%
Water	1,800	1,562	2,000	880	44%	2,000	0	0.0%
TOTAL OPERATING EXPENSES	\$608,493	\$798,065	\$598,860	\$281,415	47%	\$645,886	\$47,027	7.85%
OPERATIONS BUDGET	3,674,338	3,477,728	3,669,352	1,784,396	49%	\$3,714,038	\$44,686	1.22%
Capital Reserve	0	0	0	0	0%	\$58,310	\$58,310	N/A
TOTAL EXPENDITURES	\$3,674,338	\$3,477,728	\$3,669,352		0%	\$3,772,348	\$102,996	2.81%

Proposed by the Library Board of Trustees:

Levy increase approved by the Public:

Adopted by the Library Board of Trustee 03/17/2025

**DISABILITY INSURANCE** \$753 FY 25-26: 984 -23.4% ShelterPoint (professionals, clerks, custodians and adult pages) All Empl 51 x 3.30 168.30 2,020 x 12 =48.7 753 less average total employee contribution per payroll 1,266 **HEALTH INSURANCE** \$555,089 FY 25-26: 532,036 4.33% NYS Employees Health Insurance Monthly: **Projected Increase** Current Current Cost Cost **Enrollment** 10.00% Jy/De Ja/Jn + Spare Rate Ind PA7 1 13 1 14 1,110 1221 15,540 17,094 Х 2,054 Fam PA7 4 6 1 7 Х 2259 14,378 15,816 Fam PA7 B 1 1 1,048 1153 = 1,048 1,153 Х Ret PR7 1 1 1 1,110 1221 1,110 1,221 = Х Ret PR7 A 12 12 414 5,465 455 4,968 Ret PR7 C 6 894 983 5,900 6 = 5,364 Х Ret PS7 A 1 1 0 0 \$0 \$42,408 \$46,649 July/December 254.448 6 = 279,893 = January/June 6 \$534,341 Monthly Administrative Cost Charges: 90 12 months = \$1,080 1080 = Dental Insurance - Guardian Salared Empl. 22 74.50 = 1,639 \$1,639 \$19,668 x12 =MEDICARE REIMBURSEMENT Medicare Credit Reimbursements 26 recipients per year 2,220 57,720 = \$57,720 Medicare IRMAA Reimbursements 400 \$9,600 2 recipients x12 months 9,600 =**NYSE RETIREMENT SYSTEM** \$241,000 FY 25-26: 237,401 1.5% Estimate based on April 2023 - March 2024 salaries. CCSD sends bill with actual amounts. **BOOKS** \$87,600 FY 25-26: 83,600 4.8% Category Adult including standing orders 56,100

 Children
 27,000

 YA
 4,500

ELECTRONIC MATERIALS	\$76,000	FY 25-26:	76,000	0.0%
A. On-line subscriptions		10,000		
B. eBooks (including eAudiobooks)		66,000		
PERIODICALS	\$13,710	FY 25-26:	13,710	0.0%
A. From WT Cox: subscriptions		9,712		
B. From other sources		3,998		
RECORDINGS	\$16,364	FY 25-26: 2	21,713	-24.6%
A. compact discs			500	
B. audiobooks adult, YA			10,000	
(CD and Playaway) C. children's AV and tech (ie. Launchpads)			1,914	
D. DVD's adult - 3,000 YA - 150		juv - 500	3,650	
E. DVD's - NEW Express collection for Adult DVD's F. children's software (ie. CD-ROM's. app 10 each @ \$30.00	0		300	
BUILDING MAINTENANCE AND REPAIR	\$63,000	FY 25-26: 4	19,300	27.8%
A. Regular Repairs			41,000	
B. Special Cleaning (carpet, windows, floors)			6,000	
C. Roof Maintenance and Repair (maintenance contract and repairs)			16,000	
BUILDING SERVICE CONTRACTS	\$133,078	FY 25-26: 8	84,180	58.1%
A. HVAC & building consultant services: hot water/chilled system				
treatments & automatic temperature controls (Bill Link)  B. Additional work by Bill Link on outside of his normal scope of work		1500 /mo	18,000	
C. Trash removal (SaniPro. Contract)		400 /mo	8,000 4,800	
D. Building cleaning contract (includes when custodian is absent)		.00 /0	29,000	
E. HVAC contract			12,128	
F. Alarm's monitoring (Strategem)			1,400	
G. Resilient Floor Cleaning 1x Annually			750	
H. Nalco (water treatment, maintenance, cleaning) I. Automatic entrance doors contract (Assa Abloy)			8300 750	
J. Alarm license with Town			50	
K. Boiler inspection			250	
L. Grounds & Snow Removal (J.Vasquez - includes additional work on p M. J.P. McHale Pest Management	roperty, ie st	ream)	48,000 1,650	
ELECTRICITY	\$60,000	FY 25-26: (	62,000	-3.2%
EQUIPMENT MAINT., FURNITURE & EQUIPT	\$22,597	FY 25-26: 2	23,000	-1.8%

<ul> <li>A. Ecubed Consulting (TELEPHONE)</li> <li>B. Staff color multifunctional copier (Atlantic)</li> <li>C. Public Printer (Office Dynamics)</li> <li>D. Postage meter (Pitney Bowes)</li> <li>E. Miscellaneous (A-V equipment, theater, other)</li> <li>F. Sentry SelfCheck maintenance</li> <li>G. Strategem sensor/security system maintenance</li> </ul>	·	245 456		2,940 5,472 500 560 10,000 1,625 1,500		
HEATING FUEL		\$22,300	ſ	FY 25-26:	22,300	0.0%
INSURANCE		\$26,750		FY 25-26:	29,000	-7.8%
A. Levitt-Fuirst: Boiler, Business auto, Flood, Directors	s & Officer	s, Multi-peril, Umb	orella	26750		
POSTAGE		\$2,550		FY 25-26:	7,430	-65.7%
A. Annual report		400				
B. Postage for postage meter		1,300				
C. Bulk mailing permit fee D. Miscellaneous		350 500				
D. Miscellaneous		500				
PRINTING		\$1,650	(	FY 25-26:	12,370	-86.7%
A. Annual report		750				
B. Gallery Promo Mailings 8	100	800				
C. Miscellaneous		100				
			,-			
PROFESSIONAL FEES		\$106,014		FY 25-26:	109,946	-3.6%
A. Payroll (Paylocity)	Ś average	/per	8,170	+5% 1/15	8,374	
1. pay	275.00	/payroll	7,150			
2. W-2 forms/tax reporting		,	500			
3 delivery/24-hour turnaround B. Quickbooks	20.00	/payroll	520		5000	
C. Background Screening Services (Bold Secure) avera	age 7/vear				140	
D Audit	16c // year				13,000	
E. Attorney's fees					9,000	
F. GASB 75 audit					4,000	
G. Website Maintenance and Programming (Includes I	-		utions, Muse	eum Key, Li	9,500	
<ul><li>H. Treasurer (Nawrocki Smith/includes Quarterly Test</li><li>I. Architects, Designers, Consultants (Children's Room,</li></ul>	_				27,000 30,000	
i. Architects, Designers, Consultants (Ciniaren's Room)	/ Incater/ i	acadej			30,000	
PROGRAMS		\$33,775		FY 25-26:	33,100	2.0%
A. Children's room	14500					
B. Young adult	3,000					
C. Adult	14500					
D. Movie license (Movie Licensing USA)	500					
E. Gallery receptions & supplies	1000					
F. Museum passes (Above and beyond Friends)	275					
TELEPHONE		\$3,504		FY 25-26:	6,174	-43.2%
		,				
B. Verizon Wireless - custodian's cell	53.00	/month	624			
C. FIOS network line xx-01-70 (Fax)			1,296			

D. FIOS network line xx-01-75 (Internet)

1,584

TRAVEL AND DEVELOPMENT  A. Mileage B. Workshops & computer training, tuition reimbursement C. Conferences D. Board Development	\$14,250	FY 25-26: 12,250 16.3% 2,000 3,000 8,500 750					
WATER	\$2,000	FY 25-26: 2,000 0.0%					
WORKER'S COMP	\$10,000	FY 25-26: 15,000 -33.3%					
Based on recent years' billing (\$14,846.00 in 2021; \$14,565.00 in 2022)							
IT & SUPPORT	\$114,400	FY 25-26: 105,793 8.1%					
WLS IT support contract incl. Email, Evergreen ILS, Network, and New computer equipment Zoom service/Skype	l device support	105,000 8,000 1,400					
CAPITAL RESERVE	\$62,461	FY 25-26: 90,000 -30.6%					

#### MONEY TO BE ADVANCED FROM CCSD

	JUL '25	AUG '25	SEP '25
ANTIC. MONTHLY			
<b>EXPENDITURES</b>			
Payroll (1)	\$219,456	\$219,456	\$219,456
Materials (2)	15,330	15,330	15,330
Operating (3)	40,874	40,874	40,874
Subtotals	275,660	275,660	275,660
SCHEDULED			
<b>EXPENDITURES</b>			
EBSCO (pd in July)	9,712		
IT & Support	114,400		
Insurance (4)			36,750
Subtotals	124,112		36,750
Minus Income	1,113	1,113	1,113
TOTALS	\$398,660	\$274,548	\$311,298
TOTAL TO BE			
ADVANCED	\$984,506		

#### NOTES:

- 1. (salaries + benefits NYSERS) /12 1,879,829 994,648 241,000
- 2. (materials -'-EBSCO) /12 \$193,674 9,712
- 3. (operating insurance ALA/PLA/NYLA Westlynx) / 12 \$645,886 26,750 14,250 114,400
- 4. Workers Comp. + insurance \$10,000 26,750