



The Chappaqua Library
Board of Trustees Regular Meeting
Monday June 16th, 2025, 7pm
Chappaqua Library Theater

Hybrid format: In-person and by videoconference

The CCSD community are encouraged to attend either in person or by video conference. The Board Packet is posted on the Library website

(<https://www.chappaqualibrary.org/index.php/board-of-trustees>) prior to the meeting. Meeting minutes and a video recording, where applicable, will follow on the website at prescribed timing.

Presiding Officer: Pam Moskowitz, President

Expected Attendees:

Library Board of Trustees	Library Staff	Invited Guests
In Person:	In Person:	In Person:
Pam Moskowitz, President	Jennifer Daddio, Library Director	
John Harrison, Vice President	Amy Kaprelian, Staff Assistant	
George Benack, Finance Officer	Presenting:	
Jennifer Fahey, Secretary		
Brian Cook, Member at Large		
Videoconference		Videoconference:
Absent		

1. CALL PUBLIC MEETING TO ORDER

A. Emergency Exits

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS

We welcome public comments, but in respect for each others' time, we ask that you limit your comments to three minutes in length. Board members may be contacted via email:

board@chappaqualibrary.org. After the public comment period has been completed, Board members may have a discussion among themselves regarding comments presented.

3. EXECUTIVE SESSION

4. BOARD ADMINISTRATION

Acceptance of the Minutes of the May 19th, 2025 Regular Meeting

MOTION: **I move that the Board** approve the **Minutes of the May 19th, 2025 Regular Meeting** as drafted.

Motion by: J. Fahey

Second by:

Discussion:

In favor:

Against:

Abstained:

5. FINANCE

A. Treasurer's Report – prepared by NawrockiSmith, Darin Iacobelli, Treasurer and presented by George Benack, Finance Officer.

MOTION: **I move that the Board** approve the May 2025 **Treasurer's Report** prepared by NawrockiSmith including the bills as presented.

Motion by: G. Benack

Second by:

Discussion:

In favor:

Against:

Abstained:

6. LIBRARY DIRECTOR AND DEPARTMENT HEAD REPORTS

7. COMMITTEE REPORTS

B. Standing Committees:

1. **Finance Committee**— George Benack, Chair
2. **Building and Grounds Committee** – J. Fahey, Chair

3. **Personnel Committee** – J. Harrison, Chair
4. **Policy / Bylaws Committee** – J. Harrison, Chair

8. NEW BUSINESS

9. NEXT STEPS / RESPONSIBILITIES

10. NEXT MEETINGS:

11. ADJOURNMENT

MOTION: It is moved that the Board: adjourn the public meeting at ____pm.

Motion by:

Second by:

In favor:

Against:

Abstained:

Board Packet:

- *Minutes of the prior meetings*
- *Treasurer's Report*
- *Department Head Reports*
- *All Proposed Motions*
- *Proposed New or Updated Policies (any updates to include a redline to the current version)*
- *Any draft RFPs*
- *Any RFP responses*
- *Any new or updated contracts*

The Chappaqua Library Board of Trustees

195 South Greeley Avenue

Chappaqua, NY 10514

Website: <https://www.chappaqualibrary.org/index.php>

Email: board@chappaqualibrary.org

Theater doors close at 7:00pm.

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING.



DRAFT MINUTES

The Chappaqua Library

Board of Trustees Regular Meeting

Monday, May 19th 2025

Chappaqua Library Theater

Hybrid format: In-person and by videoconference

Presiding Officer: Pam Moskowitz, President

Attendees:

Library Board of Trustees	Library Staff	Invited Guests
In Person:	In Person:	In Person:
John Harrison, Member-at-Large	Jennifer Daddio, Library Director	
George Benack, Finance Officer	Amy Kaprelian, Staff Assistant	
Jennifer Fahey, Secretary		
Pam Moskowitz, President		
Videoconference (due to extraordinary circumstance):		Videoconference:
Absent (due to extraordinary circumstance):		
Brian Cook		

1) CALL PUBLIC MEETING TO ORDER

Pam called the meeting to order at 7:01am. Emergency exits were noted and the Pledge of Allegiance was recited. No changes were requested to the Agenda.

2) PROPOSED EXECUTIVE SESSION, SUBJECT TO BOARD APPROVAL (if required, must identify subject matter within permissible topics):

MOTION: It was moved that the Board enter Executive Session at 7:02pm to discuss some financial matters.

Motion by: P. Moskowitz

Second by: J. Harrison

Discussion: none

In Favor: G. Benack, P. Moskowitz J. Fahey, J. Harrison, -unanimous

Against:
Abstained:

MOTION: It was moved that the Board **re-enter the public meeting at 7:21pm**. No actions were taken, no motions were made in Executive Session.

Motion by: P.Moskowitz

Second by: J. Harrison

Discussion: none

In favor: G. Benack, P. Moskowitz, J. Fahey, J. Harrison, - unanimous

Against:

Abstained:

3) PUBLIC COMMENTS

P. Moskowitz asks if there are any public comments but there are none

4) BOARD ADMINISTRATION

MOTION: It was moved that the Board approve the Draft Meeting Minutes for the April 21st 2025 Library Board Meeting.

Motion by: J. Fahey

Second by: G. Benack

Discussion: none

In favor G. Benack, P. Moskowitz, J. Fahey, J. Harrison, - unanimous

Against:

Abstained:

5) FINANCE

A. George has reviewed the April 21st 2025 Treasurer's report and there is nothing remarkable to report at this time.

B. Pam Moskowitz announces that the board is currently working with the building assessment conducted by Lothrop Associates to ensure the long term preservation and functionality of our library and Jenn Fahey will be heading up a committee on the possible bond. Others who are interested in sitting on the committee are encouraged to let the board know.

MOTION: It was moved that the Board approve the April 21st 2025 prepared by NawrockiSmith including the bills as presented.

Motion by: G.Benack

Second by: J. Harrison

Discussion: none

In favor: G. Benack, P. Moskowitz, J. Fahey, J. Harrison, - unanimous

Against:

Abstained:

6) LIBRARY DIRECTOR AND DEPARTMENT HEAD REPORTS- J.Daddio

- It has been a busy month that included the Friends Book Sale which raised over 27K at this year's book sale, exceeding all previous years.
- Big Truck Day was a wonderful

- The new electric sign is due to be delivered around May 30th.
- Big Truck Day had over 900 people in attendance-hat's off to Children's room staff as well as all the community partners who made it possible.
- Late study hours for AP exams had over 200 people in attendance, and due to the success but we are planning to extend hours for regents exams in early June.
- J. Harrison adds that there were 39 in attendance at bilingual story time, and also notes what an interesting display the model planes provided.

7) COMMITTEE REPORTS

C. Standing Committees:

- 1) **Finance Committee**— G. Benack,
Chair Nothing further to add.
- 2) **Building and Grounds Committee** – J. Fahey, Chair.
Chair has nothing further to add.

MOTION: It was moved that the Board approve the service & maintenance agreement from Atlantic Westchester for the period of May 1st, 2025 through April 30th, 2028 with an annual cost to the library of \$13,340.00

Motion by: J. Fahey
 Second by: J. Harrison
 Discussion: none
 In favor: G. Benack, P. Moskowitz, J. Fahey, J. Harrison, - unanimous
 Against:
 Abstained:

The next scheduled board meeting is on Monday June 16th, 2025 at 7pm in the library theater.

ADJOURNMENT

MOTION: It was moved that the Board adjourn the public meeting at 07:32 pm.

Motion by: P. Moskowitz
 Second by: G. Benackl
 In favor: G. Benack, B. Cook, J. Fahey, J. Harrison, P. Moskowitz - unanimous
 Against:
 Abstained:

Chappaqua Central School District Public Library

Monthly Treasurer's Report

May 2025

Prepared by:

Nawrocki Smith LLP

Certified Public Accountants & Business Consultants





Treasurer's Report for May 2025
Meeting Date: June 16, 2025

We have prepared the May 2025 Treasurer's Report based upon the Library recording of information into the Libraries QuickBooks accounting program. We bring your attention to the following:

Year to Date Budget to Actual operating activity, May 2025:

- Revenue Collected – 100.00% of the School District Tax Levy planned revenue has been collected and approximately \$96,795 in excess planned revenue collected from other sources. This includes medical payments from retirees and grant revenue.
- Expenses – 88.50% of total annual budgeted expense have been recorded to date.

Balance Sheet summary as of May 31, 2025.

- Total Assets: \$2,498,391
- See Page 4 for Assets, Liabilities and Fund Balance summary

We have include in the report below the checks prepared by the Library on May 1st through May 31st. We have not examined the supporting documentation.

We have prepared the bank reconciliations for the Library's related bank statements for May 2025. The bank accounts for all funds have been reconciled to the Library's books. During the reconciliation we noted a prior check was adjusted in QuickBooks that was previously cashed by a vendor. The library is following up if there was a possible overpayment. There are 20 checks that are outstanding totaling \$7,126. The Library should continue to contact the vendors and reissue payment if needed. NS has provided schedules on requests for the fiscal year ending 2024 audit. The library should follow up on the status of the auditors request. NS also suggests reviewing budget codes to make budget transfers prior to the end of the fiscal year. Next quarterly testing is scheduled for June.

Sincerely,
Nawrocki Smith LLP
Treasurer

Chappaqua Central School District Public Library
Treasurer's Report Summary
May 2025

Fund Revenues: Fiscal Year to Date

Code	Description	Adopted Budget	Modified Budget	YTD Actual	\$ Over/(Under)	% of Budget
.4010	School District Tax Levy	\$ 3,617,102.00	\$ 3,617,102.00	\$ 3,621,649.00	\$ 4,547.00	100.13%
.4030	Donations	\$ 250.00	\$ 250.00	\$ 1,651.00	\$ 1,401.00	660.40%
.4110	Fines	\$ 13,000.00	\$ 13,000.00	\$ 12,872.55	\$ (127.45)	99.02%
.4020	Local Library Aid + Misc.	\$ 4,000.00	\$ 4,000.00	\$ 16,391.00	\$ 12,391.00	409.78%
.4310	Investment Income	\$ 35,000.00	\$ 35,000.00	\$ 102,349.64	\$ 67,349.64	292.43%
.4130	Lost and Paid	\$ -	\$ -	\$ 69.43	\$ 69.43	100.00%
.4140	Theater Rentals	\$ -	\$ -	\$ 470.00	\$ 470.00	100.00%
.9910	Friends Reimbursement	\$ -	\$ -	\$ 13,334.09	\$ 13,334.09	100.00%
	Fund Balance/Reserves	\$ -	\$ -	\$ -	\$ -	
	Various Other Income	\$ -	\$ -	\$ 96,795.48	\$ 96,795.48	100.00%
Total Revenues		\$ 3,669,352.00	\$ 3,669,352.00	\$ 3,865,582.19	\$ 196,230.19	105.35%

Fund Expenditures: Fiscal Year to Date

Code	Description	Adopted Budget	Modified Budget	YTD Actual	\$ Over/(Under)	% of Budget
.6000	Salaries & Wages	\$ 1,897,477.00	\$ 1,897,477.00	\$ 1,674,153.11	\$ (223,323.89)	88.23%
Benefits						
.6150	Disability Insurance	\$ 984.00	\$ 984.00	\$ 817.63	\$ (166.37)	83.09%
.6120	Health Insurance	\$ 532,036.00	\$ 532,036.00	\$ 504,424.43	\$ (27,611.57)	94.81%
.6130	Medicare Reimbursement	\$ 66,192.00	\$ 66,192.00	\$ 46,032.63	\$ (20,159.37)	69.54%
.6160	NY METRO	\$ 1,500.00	\$ 1,500.00	\$ -	\$ (1,500.00)	0.00%
.6170	NYS Retirement	\$ 237,401.00	\$ 237,401.00	\$ 204,586.96	\$ (32,814.04)	86.18%
.6110	Social Security/FICA	\$ 124,878.00	\$ 124,878.00	\$ 114,996.16	\$ (9,881.84)	92.09%
.6140	Workers Compensation	\$ 15,000.00	\$ 15,000.00	\$ 8,625.00	\$ (6,375.00)	57.50%
Library Materials				\$ -		
.7100	Books	\$ 83,600.00	\$ 83,600.00	\$ 55,317.75	\$ (28,282.25)	66.17%
.7250	Electronic Materials	\$ 76,000.00	\$ 76,000.00	\$ 41,521.62	\$ (34,478.38)	54.63%
.7310	Periodicals	\$ 13,710.00	\$ 13,710.00	\$ 12,920.44	\$ (789.56)	94.24%
.7400	Recordings	\$ 21,714.00	\$ 21,714.00	\$ 12,375.17	\$ (9,338.83)	56.99%
Operating Expenses				\$ -		
.8010	Building Maint. & Repair	\$ 49,300.00	\$ 49,300.00	\$ 72,227.86	\$ 22,927.86	146.51%
.8020	Building Service Contracts	\$ 84,180.00	\$ 84,180.00	\$ 116,893.27	\$ 32,713.27	138.86%
.8070	Custodial Supplies	\$ 11,000.00	\$ 11,000.00	\$ 10,170.46	\$ (829.54)	92.46%
.9450	Director's Contingency	\$ 500.00	\$ 500.00	\$ 225.00	\$ (275.00)	45.00%
.8040	Electricity	\$ 62,000.00	\$ 62,000.00	\$ 46,024.79	\$ (15,975.21)	74.23%
.9320	Equipment Maintenance	\$ 23,000.00	\$ 23,000.00	\$ 9,211.93	\$ (13,788.07)	40.05%
.8050	Fuel	\$ 22,300.00	\$ 22,300.00	\$ 22,442.54	\$ 142.54	100.64%
.9310	Insurance	\$ 29,000.00	\$ 29,000.00	\$ 24,522.59	\$ (4,477.41)	84.56%
.9110	IT & Support	\$ 105,792.00	\$ 105,792.00	\$ 114,112.70	\$ 8,320.70	107.87%
.9490	Misellaneous Expense			\$ 2,876.51		
.9410	Office & Library Supplies	\$ 19,500.00	\$ 19,500.00	\$ 16,504.59	\$ (2,995.41)	84.64%
.9420	Postage	\$ 7,430.00	\$ 7,430.00	\$ 3,450.64	\$ (3,979.36)	46.44%
.9430	Printing	\$ 12,370.00	\$ 12,370.00	\$ 4,011.34	\$ (8,358.66)	32.43%
.9210	Professional Fees	\$ 109,946.00	\$ 109,946.00	\$ 55,541.29	\$ (54,404.71)	50.52%
.9600	Programs	\$ 33,100.00	\$ 33,100.00	\$ 19,596.27	\$ (13,503.73)	59.20%
.8060	Sewer Taxes	\$ 7,018.00	\$ 7,018.00	\$ 8,411.94	\$ 1,393.94	119.86%
.9445	Staff & Board Development	\$ 12,250.00	\$ 12,250.00	\$ 3,405.31	\$ (8,844.69)	27.80%
.9330	Telephone & Internet	\$ 6,174.00	\$ 6,174.00	\$ 7,305.36	\$ 1,131.36	118.32%
.9440	Travel	\$ 2,000.00	\$ 2,000.00	\$ 1,952.35	\$ (47.65)	97.62%
.8080	Water	\$ 2,000.00	\$ 2,000.00	\$ 1,263.87	\$ (736.13)	63.19%
	Grants	\$ -	\$ -	\$ 2,220.85	\$ 2,220.85	100.00%
.9850	Capital Expenditures	\$ -	\$ -	\$ -	\$ -	100.00%
.9810	Friends Reimbursement- exp	\$ -	\$ -	\$ 29,106.94	\$ 29,106.94	100.00%
Total Expenditures		\$ 3,669,352.00	\$ 3,669,352.00	\$ 3,247,249.30	\$ (422,102.70)	88.50%

Fund Net Income: Fiscal Year to Date

\$ 618,332.89

Budget to Actual Notes:

11 Months = 91.67% of the year

- 1) **Sewer Taxes (.8060)** - Annual property taxes were paid in April
- 2) **Building Service Contracts (.8020)** - Multiple months paid for cleaning service in April
- 3) **IT & Support (.9110)** - Six months of service was paid in January for remainder of fiscal year
- 4) **Telephone & Internet (.9330)** - NS recommends monitoring expense code
- 5) **Building Maint. & Repair (.8010)**- \$11.8K for installation of new electrical panel in May
- 6) **Periodicals (.7310)**- \$8K paid to WT Cox for annual subscriptions in January

NS recommends to look at possible budget transfers before the end of the fiscal year.

Budget transfer can also be made at the July meeting with an effective date of June 30th

Fund Balance Sheet

Balance Sheet Summary	31-May-24	31-May-25
Valley - Checking	\$ (35,776.52)	\$ 992,070.98
Valley - Money Market	\$ -	\$ 1,115,579.41
Valley - MMA Capital	\$ 289.80	\$ 332,543.55
ICS - Checking	\$ 896,155.31	\$ -
ICS - Money Market	\$ 1,070,135.93	\$ -
ICS - MMA Capital	\$ 318,997.32	\$ -
Other Current	\$ 61,365.18	\$ 58,197.22
Total Assets	\$ 2,311,167.02	\$ 2,498,391.16
Accounts Payable	\$ 17,460.43	\$ 7,594.05
Other Current	\$ 360,862.28	\$ 352,351.23
Total Liabilities	\$ 378,322.71	\$ 359,945.28
Fund Balance		
Unrestricted Net Assets	\$ 168,052.65	\$ 168,052.65
Board Designated Net Assets	\$ 20,576.80	\$ 20,576.80
Temporarily Rest. Net Assets	\$ 3,012.06	\$ 2,628.38
Retained Earnings	\$ 302,862.71	\$ 553,027.95
Capital Fund Net Assets	\$ 735,783.21	\$ 735,783.21
Permanently Rest. Net Assets	\$ 40,044.00	\$ 40,044.00
Net Income	\$ 662,512.88	\$ 618,332.89
Total Equity	\$ 1,932,844.31	\$ 2,138,445.88
Total Liabilities & Equity	\$ 2,311,167.02	\$ 2,498,391.16

Chappaqua Central School District Public Library (new)

Check Detail

May 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	05/02/2025	NYS Deferred Comp...	1001 · Valley- Checking_6387		-5,453.20
Bill	05022...	05/01/2025		2250 · 457(b) Withholding	-5,453.20	5,453.20
TOTAL					-5,453.20	5,453.20
Bill Pmt -Check	ACH	05/02/2025	Paylocity	1001 · Valley- Checking_6387		-217.27
Bill	05022...	05/02/2025		6190 · Payroll Expenses	-217.27	217.27
TOTAL					-217.27	217.27
Bill Pmt -Check	ACH	05/14/2025	Pitney Bowes	1001 · Valley- Checking_6387		-100.00
Bill	05142...	05/21/2025		9420 · Postage and Shipping	-100.00	100.00
TOTAL					-100.00	100.00
Bill Pmt -Check	ACH	05/16/2025	Paylocity	1001 · Valley- Checking_6387		-368.45
Bill	11287...	05/21/2025		6190 · Payroll Expenses	-368.45	368.45
TOTAL					-368.45	368.45
Bill Pmt -Check	ACH	05/16/2025	NYS Deferred Comp...	1001 · Valley- Checking_6387		-5,509.51
Bill	05132...	05/16/2025		2250 · 457(b) Withholding	-5,509.51	5,509.51
TOTAL					-5,509.51	5,509.51
Bill Pmt -Check	ACH	05/19/2025	AFLAC	1001 · Valley- Checking_6387		-207.48
Bill	627735	05/16/2025		2250 · 457(b) Withholding	-207.48	207.48
TOTAL					-207.48	207.48
Bill Pmt -Check	ACH	05/21/2025	Valley Bank CARD ...	1001 · Valley- Checking_6387		-8,177.91
Bill	04262...	04/26/2025		9620 · Teen Programming	-44.70	44.70
				7180 · Books - Young Adult	-207.17	207.17
				9411 · Library Supplies	-413.73	413.73
				9630 · Childrens Programming	-115.05	115.05
				7460 · Recordings - Juvenile DVD	-34.89	34.89
				7150 · Books - Juvenile	-315.28	315.28
				7010 · Harkham NYS Bulleit Aid Grant	-2,220.85	2,220.85
				8070 · Custodial Supplies	-49.99	49.99
				9610 · Adult Programming	-67.93	67.93
				7120 · Books - Adult Non-Fiction	-438.41	438.41
				7140 · Books - Adult Learn	-8.99	8.99
				7110 · Books - Adult Fiction	-676.20	676.20
				7430 · Recordings - Adult DVD	-41.98	41.98
				9630 · Childrens Programming	-256.00	256.00
				9810 · Friends Reimbursement - exp	-250.00	250.00
				8010 · Building Maintenance & Repairs	-891.00	891.00
				9110 · Westlynx / Technology	-60.00	60.00
				9420 · Postage and Shipping	-6.00	6.00
				9110 · Westlynx / Technology	-10.00	10.00
				9430 · Printing and Reproduction	-445.00	445.00
				9420 · Postage and Shipping	-795.00	795.00
				9450 · Director's Contingency	-225.00	225.00
				9110 · Westlynx / Technology	-503.52	503.52
				8070 · Custodial Supplies	-62.00	62.00
				9490 · Miscellaneous Expense	-39.22	39.22
TOTAL					-8,177.91	8,177.91
Check	ACH	05/28/2025	Square	1001 · Valley- Checking_6387		-0.30
				4110 · Fines	-0.30	0.30
TOTAL					-0.30	0.30

Chappaqua Central School District Public Library (new)

Check Detail

May 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	05/29/2025	Guardian	1001 · Valley- Checking_6387		-4,086.98
Bill	04192...	04/19/2025		6120 · Health Insurance	-4,086.98	4,086.98
TOTAL					-4,086.98	4,086.98
Bill Pmt -Check	ACH	05/29/2025	Paylocity	1001 · Valley- Checking_6387		-215.91
Bill	11290...	05/29/2025		6190 · Payroll Expenses	-215.91	215.91
TOTAL					-215.91	215.91
Bill Pmt -Check	ACH	05/29/2025	NYS Deferred Comp...	1001 · Valley- Checking_6387		-4,146.72
Bill	05272...	05/29/2025		2250 · 457(b) Withholding	-4,146.72	4,146.72
TOTAL					-4,146.72	4,146.72
Check	PRT 5/2	05/01/2025	Paylocity Taxes	1001 · Valley- Checking_6387		-15,728.68
				2210 · Federal Withholding Tax	-4,157.86	4,157.86
				6110 · FICA / Medicare	-9,240.97	9,240.97
				2220 · NY State Withholding Tax	-2,157.87	2,157.87
				2230 · NY City Withholding Tax	-171.98	171.98
TOTAL					-15,728.68	15,728.68
Check	PRT 5/...	05/15/2025	Paylocity Taxes	1001 · Valley- Checking_6387		-16,196.62
				2210 · Federal Withholding Tax	-4,271.06	4,271.06
				6110 · FICA / Medicare	-9,519.41	9,519.41
				2220 · NY State Withholding Tax	-2,241.37	2,241.37
				2230 · NY City Withholding Tax	-164.78	164.78
TOTAL					-16,196.62	16,196.62
Check	PRT 17	05/06/2025	NYS Retirement	1001 · Valley- Checking_6387		-1,364.15
				6170 · Retirement Expense	-1,364.15	1,364.15
TOTAL					-1,364.15	1,364.15
Check	PRT5/...	05/15/2025	Paylocity Payroll	1001 · Valley- Checking_6387		-43,525.24
				6010 · Salaries - Librarians	-37,684.14	37,684.14
				6020 · Salaries - Clerks	-27,651.52	27,651.52
				6030 · Salaries - Custodians	-2,467.04	2,467.04
				6040 · Salaries - Pages	749.87	749.87
				2210 · Federal Withholding Tax	4,271.06	-4,271.06
				6110 · FICA / Medicare	4,759.70	-4,759.70
				2220 · NY State Withholding Tax	2,241.37	-2,241.37
				2230 · NY City Withholding Tax	164.78	-164.78
				6150 · Disability Expense	50.16	-50.16
				2250 · 457(b) Withholding	5,509.51	-5,509.51
				6120 · Health Insurance	6,043.79	-6,043.79
				6120 · Health Insurance	103.74	-103.74
				6170 · Retirement Expense	676.76	-676.76
				1001 · Valley- Checking_6387	1,019.78	-1,019.78
				6120 · Health Insurance	186.68	-186.68
TOTAL					-43,525.24	43,525.24
Check	PRT5/...	05/01/2025	Paylocity Payroll	1001 · Valley- Checking_6387		-42,215.64
				6010 · Salaries - Librarians	-36,906.96	36,906.96
				6020 · Salaries - Clerks	-26,320.35	26,320.35
				6030 · Salaries - Custodians	-2,467.04	2,467.04
				6040 · Salaries - Pages	-1,038.81	1,038.81
				2210 · Federal Withholding Tax	4,157.86	-4,157.86
				6110 · FICA / Medicare	4,620.46	-4,620.46
				2220 · NY State Withholding Tax	2,157.87	-2,157.87
				2230 · NY City Withholding Tax	171.98	-171.98
				6150 · Disability Expense	49.24	-49.24

Chappaqua Central School District Public Library (new)

Check Detail

May 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				2250 · 457(b) Withholding	5,453.20	-5,453.20
				6120 · Health Insurance	6,043.79	-6,043.79
				6120 · Health Insurance	103.74	-103.74
				6170 · Retirement Expense	665.31	-665.31
				1001 · Valley- Checking_6387	907.39	-907.39
				6120 · Health Insurance	186.68	-186.68
TOTAL					-42,215.64	42,215.64
Check	PRT5/...	05/29/2025	Paylocity Payroll	1001 · Valley- Checking_6387		-43,685.88
				6010 · Salaries - Librarians	-36,399.27	36,399.27
				6020 · Salaries - Clerks	-27,414.96	27,414.96
				6030 · Salaries - Custodians	-2,467.04	2,467.04
				6040 · Salaries - Pages	-1,018.49	1,018.49
				2210 · Federal Withholding Tax	4,421.42	-4,421.42
				6110 · FICA / Medicare	4,663.92	-4,663.92
				2220 · NY State Withholding Tax	2,265.41	-2,265.41
				2230 · NY City Withholding Tax	177.39	-177.39
				6150 · Disability Expense	47.65	-47.65
				2250 · 457(b) Withholding	4,146.72	-4,146.72
				6120 · Health Insurance	6,043.79	-6,043.79
				6120 · Health Insurance	103.74	-103.74
				6170 · Retirement Expense	649.81	-649.81
				1001 · Valley- Checking_6387	907.35	-907.35
				6120 · Health Insurance	186.68	-186.68
TOTAL					-43,685.88	43,685.88
Check	PRT 5/...	05/29/2025	Paylocity Taxes	1001 · Valley- Checking_6387		-16,192.00
				2210 · Federal Withholding Tax	-4,421.42	4,421.42
				6110 · FICA / Medicare	-9,327.78	9,327.78
				2220 · NY State Withholding Tax	-2,265.41	2,265.41
				2230 · NY City Withholding Tax	-177.39	177.39
TOTAL					-16,192.00	16,192.00
Bill Pmt -Check	11423	05/20/2025	Aristomenis Koloka...	1001 · Valley- Checking_6387		-800.00
Bill	073	05/15/2025		9630 · Childrens Programming	-800.00	800.00
TOTAL					-800.00	800.00
Bill Pmt -Check	11424	05/20/2025	Assa Abloy	1001 · Valley- Checking_6387		-325.13
Bill	SCI81...	05/15/2025		8020 · Building Service Contracts	-325.13	325.13
TOTAL					-325.13	325.13
Bill Pmt -Check	11425	05/20/2025	Atlantic A Program	1001 · Valley- Checking_6387		-309.75
Bill	59019...	05/15/2025		9320 · Equipment Maintenance	-309.75	309.75
TOTAL					-309.75	309.75
Bill Pmt -Check	11426	05/20/2025	Baker & Taylor	1001 · Valley- Checking_6387		-1,669.65
Bill	50194...	04/30/2025		7120 · Books - Adult Non-Fiction	-29.42	29.42
Bill	50194...	04/30/2025		7110 · Books - Adult Fiction	-17.98	17.98
Bill	50194...	04/30/2025		7110 · Books - Adult Fiction	-77.92	77.92
Bill	50194...	04/30/2025		7110 · Books - Adult Fiction	-32.31	32.31
Bill	50194...	04/30/2025		7110 · Books - Adult Fiction	-200.31	200.31
Bill	50194...	04/30/2025		7110 · Books - Adult Fiction	-168.30	168.30
Bill	50194...	04/30/2025		7110 · Books - Adult Fiction	-19.18	19.18
Bill	50194...	04/30/2025		7110 · Books - Adult Fiction	-38.68	38.68
Bill	50194...	04/30/2025		7110 · Books - Adult Fiction	-20.34	20.34
Bill	50193...	04/30/2025		7110 · Books - Adult Fiction	-119.80	119.80
Bill	50193...	04/30/2025		7110 · Books - Adult Fiction	-309.61	309.61
Bill	50193...	04/30/2025		7110 · Books - Adult Fiction	-20.34	20.34
Bill	50193...	04/30/2025		7110 · Books - Adult Fiction	-65.62	65.62
Bill	50193...	04/30/2025		7130 · Books - Adult - JIC	-51.06	51.06
Bill	50193...	04/30/2025		7120 · Books - Adult Non-Fiction	-88.75	88.75
Bill	50193...	04/30/2025		7110 · Books - Adult Fiction	-274.37	274.37

Chappaqua Central School District Public Library (new)

Check Detail

May 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	50193...	04/30/2025		7120 · Books - Adult Non-Fiction	-135.66	135.66
TOTAL					-1,669.65	1,669.65
Bill Pmt -Check	11427	05/20/2025	Barbara Bernstein	1001 · Valley- Checking_6387		-540.00
Bill	05152...	05/15/2025		9810 · Friends Reimbursement - exp	-540.00	540.00
TOTAL					-540.00	540.00
Bill Pmt -Check	11428	05/20/2025	Berger Hardware	1001 · Valley- Checking_6387		-117.81
Bill	638767	05/15/2025		8070 · Custodial Supplies	-24.27	24.27
Bill	638799	05/15/2025		8070 · Custodial Supplies	-57.56	57.56
Bill	639276	05/15/2025		8070 · Custodial Supplies	-35.98	35.98
TOTAL					-117.81	117.81
Bill Pmt -Check	11429	05/20/2025	Better Building Con...	1001 · Valley- Checking_6387		-1,950.00
Bill	05112...	05/15/2025		8020 · Building Service Contracts	-1,950.00	1,950.00
TOTAL					-1,950.00	1,950.00
Bill Pmt -Check	11430	05/20/2025	Beverly A. Spencer	1001 · Valley- Checking_6387		-550.00
Bill	05152...	05/15/2025		9610 · Adult Programming	-275.00	275.00
				9445 · Professional Development	-275.00	275.00
TOTAL					-550.00	550.00
Bill Pmt -Check	11431	05/20/2025	Blackstone Publishi...	1001 · Valley- Checking_6387		-340.83
Bill	2194539	05/15/2025		7420 · Recordings - Adult Audiobooks	-340.83	340.83
TOTAL					-340.83	340.83
Bill Pmt -Check	11432	05/20/2025	Bond Schoeneck & ...	1001 · Valley- Checking_6387		-335.50
Bill	20079...	05/15/2025		9210 · Professional Fees	-335.50	335.50
TOTAL					-335.50	335.50
Bill Pmt -Check	11433	05/20/2025	Cengage Learning I...	1001 · Valley- Checking_6387		-113.70
Bill	10023...	05/15/2025		7110 · Books - Adult Fiction	-113.70	113.70
TOTAL					-113.70	113.70
Bill Pmt -Check	11434	05/20/2025	Chappaqua Paint an...	1001 · Valley- Checking_6387		-217.73
Bill	35987	05/15/2025		8070 · Custodial Supplies	-168.58	168.58
Bill	38205	05/15/2025		8070 · Custodial Supplies	-23.06	23.06
Bill	38655	05/15/2025		8070 · Custodial Supplies	-17.99	17.99
Bill	37572	05/15/2025		8070 · Custodial Supplies	-8.10	8.10
TOTAL					-217.73	217.73
Bill Pmt -Check	11435	05/20/2025	Christine Bobkoff	1001 · Valley- Checking_6387		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	11436	05/20/2025	ConEdison	1001 · Valley- Checking_6387		-2,774.21
Bill	05152...	05/15/2025		8050 · Fuel	-2,774.21	2,774.21
TOTAL					-2,774.21	2,774.21
Bill Pmt -Check	11437	05/20/2025	ECubed	1001 · Valley- Checking_6387		-245.00

Chappaqua Central School District Public Library (new)

Check Detail

May 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	9517	05/15/2025		9330 · Telephone and Internet	-245.00	245.00
TOTAL					-245.00	245.00
Bill Pmt -Check	11438	05/20/2025	Fiddleheads Cookin...	1001 · Valley- Checking_6387		-400.00
Bill	267	05/15/2025		9630 · Childrens Programming	-400.00	400.00
TOTAL					-400.00	400.00
Bill Pmt -Check	11439	05/20/2025	Grainger	1001 · Valley- Checking_6387		-1,089.71
Bill	94743...	05/15/2025		8070 · Custodial Supplies	-937.05	937.05
Bill	94835...	05/15/2025		8070 · Custodial Supplies	-152.66	152.66
TOTAL					-1,089.71	1,089.71
Bill Pmt -Check	11440	05/20/2025	Ingram Library Serv...	1001 · Valley- Checking_6387		-91.83
Bill	85983...	05/15/2025		7110 · Books - Adult Fiction	-16.79	16.79
Bill	87610...	05/15/2025		7110 · Books - Adult Fiction	-35.56	35.56
Bill	87758...	05/15/2025		7110 · Books - Adult Fiction	-39.48	39.48
TOTAL					-91.83	91.83
Bill Pmt -Check	11441	05/20/2025	J.Vasquez Landscap...	1001 · Valley- Checking_6387		-3,950.00
Bill	04302...	05/15/2025		8020 · Building Service Contracts	-3,950.00	3,950.00
TOTAL					-3,950.00	3,950.00
Bill Pmt -Check	11442	05/20/2025	Joan Kuhn	1001 · Valley- Checking_6387		-10.99
Bill	05122...	05/15/2025		9610 · Adult Programming	-10.99	10.99
TOTAL					-10.99	10.99
Bill Pmt -Check	11443	05/20/2025	Joan Schulman	1001 · Valley- Checking_6387		-720.00
Bill	05152...	05/15/2025		9810 · Friends Reimbursement - exp	-720.00	720.00
TOTAL					-720.00	720.00
Bill Pmt -Check	11444	05/20/2025	Midwest Tape	1001 · Valley- Checking_6387		-61.84
Bill	50667...	05/16/2025		7490 · Recordings - YA DVD	-61.84	61.84
TOTAL					-61.84	61.84
Bill Pmt -Check	11445	05/20/2025	Nalco Water	1001 · Valley- Checking_6387		-942.17
Bill	8521278	05/16/2025		8020 · Building Service Contracts	-75.01	75.01
Bill	8524125	05/16/2025		8020 · Building Service Contracts	-433.58	433.58
Bill	8510728	05/16/2025		8020 · Building Service Contracts	-433.58	433.58
TOTAL					-942.17	942.17
Bill Pmt -Check	11446	05/20/2025	NawrockiSmith	1001 · Valley- Checking_6387		-1,800.00
Bill	66589	05/16/2025		9210 · Professional Fees	-1,800.00	1,800.00
TOTAL					-1,800.00	1,800.00
Bill Pmt -Check	11447	05/20/2025	New York Power Au...	1001 · Valley- Checking_6387		-3,943.86
Bill	61001...	05/16/2025		8040 · Electricity	-3,943.86	3,943.86
TOTAL					-3,943.86	3,943.86
Bill Pmt -Check	11448	05/20/2025	NYS Employees He...	1001 · Valley- Checking_6387		-54,927.43

Chappaqua Central School District Public Library (new)

Check Detail

May 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	618	05/16/2025		6120 · Health Insurance	-54,927.43	54,927.43
TOTAL					-54,927.43	54,927.43
Bill Pmt -Check	11449	05/20/2025	OverDrive	1001 · Valley- Checking_6387		-5,310.03
Bill	01322...	05/17/2025		7250 · Electronic Materials	-173.47	173.47
Bill	01322...	05/17/2025		7250 · Electronic Materials	-105.94	105.94
Bill	01322...	05/18/2025		7250 · Electronic Materials	-40.50	40.50
Bill	01322...	05/18/2025		7250 · Electronic Materials	-18.00	18.00
Bill	01322...	05/18/2025		7250 · Electronic Materials	-2,252.05	2,252.05
Bill	01322...	05/18/2025		7250 · Electronic Materials	-2,208.33	2,208.33
Bill	01322...	05/18/2025		7250 · Electronic Materials	-134.99	134.99
Bill	01322...	05/18/2025		7250 · Electronic Materials	-119.13	119.13
Bill	01322...	05/18/2025		7250 · Electronic Materials	-40.00	40.00
Bill	01322...	05/18/2025		7250 · Electronic Materials	-54.15	54.15
Bill	01322...	05/18/2025		7250 · Electronic Materials	-163.47	163.47
TOTAL					-5,310.03	5,310.03
Bill Pmt -Check	11450	05/20/2025	Rye Free Reading R...	1001 · Valley- Checking_6387		-30.00
Bill	23580...	05/16/2025		9480 · Suspense	-30.00	30.00
TOTAL					-30.00	30.00
Bill Pmt -Check	11451	05/20/2025	Steffi Nossen Scho...	1001 · Valley- Checking_6387		-450.00
Bill	44273	05/16/2025		9630 · Childrens Programming	-300.00	300.00
Bill	44274	05/16/2025		9630 · Childrens Programming	-150.00	150.00
TOTAL					-450.00	450.00
Bill Pmt -Check	11452	05/20/2025	Stratagem Security	1001 · Valley- Checking_6387		-49.95
Bill	354266	05/16/2025		8020 · Building Service Contracts	-49.95	49.95
TOTAL					-49.95	49.95
Bill Pmt -Check	11453	05/20/2025	Town of New Castle	1001 · Valley- Checking_6387		-465.00
Bill	PD424...	05/16/2025		9630 · Childrens Programming	-465.00	465.00
TOTAL					-465.00	465.00
Bill Pmt -Check	11454	05/20/2025	Verizon 00001	1001 · Valley- Checking_6387		-53.63
Bill	05172...	05/17/2025		9330 · Telephone and Internet	-53.63	53.63
TOTAL					-53.63	53.63
Bill Pmt -Check	11455	05/20/2025	Verizon 0001-70	1001 · Valley- Checking_6387		-119.48
Bill	05172...	05/17/2025		9330 · Telephone and Internet	-119.48	119.48
TOTAL					-119.48	119.48
Bill Pmt -Check	11456	05/20/2025	Verizon 0001-75	1001 · Valley- Checking_6387		-132.00
Bill	05172...	05/17/2025		9330 · Telephone and Internet	-132.00	132.00
TOTAL					-132.00	132.00
Bill Pmt -Check	11457	05/20/2025	WB Mason	1001 · Valley- Checking_6387		-25.85
Bill	25381...	05/17/2025		8070 · Custodial Supplies	-25.85	25.85
TOTAL					-25.85	25.85
Bill Pmt -Check	11459	05/20/2025	Yonkers Public Libr...	1001 · Valley- Checking_6387		-45.00

Chappaqua Central School District Public Library (new)

Check Detail

May 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	05162...	05/16/2025		9610 · Adult Programming	-45.00	45.00
TOTAL					-45.00	45.00
Bill Pmt -Check	11460	05/20/2025	Jennifer Daddio	1001 · Valley- Checking_6387		-56.00
Bill	052025A	05/20/2025		9210 · Professional Fees	-28.00	28.00
Bill	052025B	05/20/2025		9210 · Professional Fees	-28.00	28.00
TOTAL					-56.00	56.00
Bill Pmt -Check	11461	05/20/2025	William C Link	1001 · Valley- Checking_6387		-3,825.00
Bill	052025A	05/20/2025		8020 · Building Service Contracts	-3,825.00	3,825.00
TOTAL					-3,825.00	3,825.00
Bill Pmt -Check	11462	05/20/2025	Christine Bobkoff	1001 · Valley- Checking_6387		-360.00
Bill	05152...	05/15/2025		9810 · Friends Reimbursement - exp	-360.00	360.00
TOTAL					-360.00	360.00
Bill Pmt -Check	11463	05/20/2025	Westchester County...	1001 · Valley- Checking_6387		-40.00
Bill	052025	05/20/2025		9210 · Professional Fees	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pmt -Check	11464	05/21/2025	Kenneth Parise	1001 · Valley- Checking_6387		-40.00
Bill	052125	05/21/2025		9210 · Professional Fees	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pmt -Check	11465	05/21/2025	Minuteman Press	1001 · Valley- Checking_6387		-1,060.33
Bill	57221	05/21/2025		9430 · Printing and Reproduction	-751.58	751.58
				9420 · Postage and Shipping	-308.75	308.75
TOTAL					-1,060.33	1,060.33
Bill Pmt -Check	11466	05/21/2025	Shane Aiello	1001 · Valley- Checking_6387		-40.00
Bill	05212...	05/21/2025		9210 · Professional Fees	-40.00	40.00
TOTAL					-40.00	40.00
Bill Pmt -Check	11467	05/21/2025	Xu Zhao	1001 · Valley- Checking_6387		-3.90
Bill	22735...	05/21/2025		9480 · Suspense	-3.90	3.90
TOTAL					-3.90	3.90
Bill Pmt -Check	11468	05/21/2025	Tri-Cat Electric Corp	1001 · Valley- Checking_6387		-11,880.00
Bill	4575	05/21/2025		8010 · Building Maintenance & Repairs	-11,880.00	11,880.00
TOTAL					-11,880.00	11,880.00

Chappaqua Central School District Public Library (new)
Balance Sheet Prev Year Comparison
As of May 31, 2025

	May 31, 25	May 31, 24	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
1001 · Valley- Checking_ 6387	992,070.98	-35,776.52	1,027,847.50	2,873.0%
1002 · Valley - M.M - 1594	1,115,579.41	0.00	1,115,579.41	100.0%
1003 · Valley - MMA Cap 3018	332,543.55	289.80	332,253.75	114,649.3%
1006 · ICS 1594	0.00	1,070,135.93	-1,070,135.93	-100.0%
1007 · ICS 3018	0.00	318,997.32	-318,997.32	-100.0%
1008 · ICS 6387	0.00	896,155.31	-896,155.31	-100.0%
Total Checking/Savings	2,440,193.94	2,249,801.84	190,392.10	8.5%
Accounts Receivable				
11000 · Accounts Receivable	-5,019.02	1,583.37	-6,602.39	-417.0%
Total Accounts Receivable	-5,019.02	1,583.37	-6,602.39	-417.0%
Other Current Assets				
12000 · Undeposited Funds	3,532.56	98.13	3,434.43	3,499.9%
1210 · Exchanges	881.33	881.33	0.00	0.0%
1220 · Receivable	14,903.78	14,903.78	0.00	0.0%
1230 · Prepaid Insurance	22,400.00	22,400.00	0.00	0.0%
1240 · Prepaid Other	21,200.07	21,200.07	0.00	0.0%
1290 · Petty Cash	298.50	298.50	0.00	0.0%
Total Other Current Assets	63,216.24	59,781.81	3,434.43	5.7%
Total Current Assets	2,498,391.16	2,311,167.02	187,224.14	8.1%
TOTAL ASSETS	2,498,391.16	2,311,167.02	187,224.14	8.1%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2010 · Accounts Payable	7,221.92	17,088.30	-9,866.38	-57.7%
Total Accounts Payable	7,221.92	17,088.30	-9,866.38	-57.7%
Credit Cards				
2050 · Bank of America - credit card	372.13	372.13	0.00	0.0%
Total Credit Cards	372.13	372.13	0.00	0.0%
Other Current Liabilities				
2110 · Accrued Expenses	4,688.58	4,688.58	0.00	0.0%
2120 · Accrued Retirement	309,365.00	309,365.00	0.00	0.0%
2130 · Accrued Payroll	27,918.01	27,918.01	0.00	0.0%
2180 · Uncleared Payroll Checks	155.89	155.89	0.00	0.0%
2190 · Garnishments	2,297.94	0.00	2,297.94	100.0%
2210 · Federal Withholding Tax	2,007.81	2,007.81	0.00	0.0%
2250 · 457(b) Withholding	5,918.00	16,726.99	-10,808.99	-64.6%
Total Other Current Liabilities	352,351.23	360,862.28	-8,511.05	-2.4%
Total Current Liabilities	359,945.28	378,322.71	-18,377.43	-4.9%
Total Liabilities	359,945.28	378,322.71	-18,377.43	-4.9%
Equity				
3000 · Unrestricted Net Assets				
3010 · Unassigned	168,052.65	168,052.65	0.00	0.0%
Total 3000 · Unrestricted Net Assets	168,052.65	168,052.65	0.00	0.0%
3100 · Board Designated Net Assets				
3110 · Carol Burk Bequest	20,576.80	20,576.80	0.00	0.0%
Total 3100 · Board Designated Net Assets	20,576.80	20,576.80	0.00	0.0%
3200 · Temporarily Rest. Net Assets				
3210 · Auerbacher	1,270.06	1,270.06	0.00	0.0%
3220 · Belle Harris	173.00	173.00	0.00	0.0%
3230 · Jean George	1,100.00	1,100.00	0.00	0.0%
3240 · Donald Lunetta	50.00	50.00	0.00	0.0%
3250 · Schlanger Income	50.00	50.00	0.00	0.0%
3270 · Taconic Garden Club	369.00	369.00	0.00	0.0%
3280 · WLS NYS Pilot	-383.68	0.00	-383.68	-100.0%
Total 3200 · Temporarily Rest. Net Assets	2,628.38	3,012.06	-383.68	-12.7%
32000 · Retained Earnings	553,027.95	302,862.71	250,165.24	82.6%

Chappaqua Central School District Public Library (new)
Balance Sheet Prev Year Comparison
As of May 31, 2025

	<u>May 31, 25</u>	<u>May 31, 24</u>	<u>\$ Change</u>	<u>% Change</u>
3300 · Capital Fund Net Assets				
3310 · Capital Fund - General	<u>735,783.21</u>	<u>735,783.21</u>	<u>0.00</u>	<u>0.0%</u>
Total 3300 · Capital Fund Net Assets	735,783.21	735,783.21	0.00	0.0%
3600 · Permanently Rest. Net Assets				
3610 · Reader's Digest Fund	<u>30,044.00</u>	<u>30,044.00</u>	<u>0.00</u>	<u>0.0%</u>
3620 · Schlanger Fund	<u>10,000.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>0.0%</u>
Total 3600 · Permanently Rest. Net Assets	40,044.00	40,044.00	0.00	0.0%
Net Income	<u>618,332.89</u>	<u>662,512.88</u>	<u>-44,179.99</u>	<u>-6.7%</u>
Total Equity	<u>2,138,445.88</u>	<u>1,932,844.31</u>	<u>205,601.57</u>	<u>10.6%</u>
TOTAL LIABILITIES & EQUITY	<u>2,498,391.16</u>	<u>2,311,167.02</u>	<u>187,224.14</u>	<u>8.1%</u>

Chappaqua Central School District Public Library (new)

Profit & Loss Budget vs. Actual

July 2024 through May 2025

	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
9311 - Insurance Income	45,895.91	0.00	45,895.91	100.0%
4000 - Support and Revenue				
4010 - School District Tax	3,621,649.00	3,617,102.00	4,547.00	100.1%
4020 - Local Library Aid	16,391.00	4,000.00	12,391.00	409.8%
4030 - Donations	1,651.00	250.00	1,401.00	660.4%
4110 - Fines	12,872.55	13,000.00	-127.45	99.0%
4120 - Commissions	68.89			
4130 - Lost and Paid	69.43	0.00	69.43	100.0%
4140 - Theater Rental	470.00	0.00	470.00	100.0%
4310 - Interest Income	102,349.64	35,000.00	67,349.64	292.4%
4810 - Other Income	7,902.25	0.00	7,902.25	100.0%
4000 - Support and Revenue - Other	42,928.43			
Total 4000 - Support and Revenue	3,806,352.19	3,669,352.00	137,000.19	103.7%
Total Income	3,852,248.10	3,669,352.00	182,896.10	105.0%
Gross Profit	3,852,248.10	3,669,352.00	182,896.10	105.0%
Expense				
6000 - Personnel Costs				
6010 - Salaries - Librarians	926,232.33	1,080,981.00	-154,748.67	85.7%
6020 - Salaries - Clerks	644,416.45	656,837.00	-12,420.55	98.1%
6030 - Salaries - Custodians	60,237.23	95,609.00	-35,371.77	63.0%
6040 - Salaries - Pages	25,750.10	64,050.00	-38,299.90	40.2%
6110 - FICA / Medicare	114,996.16	124,878.00	-9,881.84	92.1%
6120 - Health Insurance	504,424.43	532,036.00	-27,611.57	94.8%
6130 - Medicare Reimbursement	46,032.63	66,192.00	-20,159.37	69.5%
6140 - Workers Compensation Insurance	8,625.00	15,000.00	-6,375.00	57.5%
6150 - Disability Expense	817.63	984.00	-166.37	83.1%
6160 - NY City Metro	0.00	1,500.00	-1,500.00	0.0%
6170 - Retirement Expense	204,586.96	237,401.00	-32,814.04	86.2%
6190 - Payroll Expenses	17,517.00	0.00	17,517.00	100.0%
6000 - Personnel Costs - Other	0.00	0.00	0.00	0.0%
Total 6000 - Personnel Costs	2,553,635.92	2,875,468.00	-321,832.08	88.8%
7000 - Materials				
7010 - Harkham NYS Bulleit Aid Grant	2,220.85			
7100 - Books				
7110 - Books - Adult Fiction	18,749.06	0.00	18,749.06	100.0%
7120 - Books - Adult Non-Fiction	15,996.81	0.00	15,996.81	100.0%
7130 - Books - Adult - JIC	262.19	0.00	262.19	100.0%
7140 - Books - Adult Learn	1,204.91	0.00	1,204.91	100.0%
7150 - Books - Juvenile	14,878.14	0.00	14,878.14	100.0%
7170 - Books - Standing Order	75.00	0.00	75.00	100.0%
7180 - Books - Young Adult	4,151.64	0.00	4,151.64	100.0%
7100 - Books - Other	0.00	83,600.00	-83,600.00	0.0%
Total 7100 - Books	55,317.75	83,600.00	-28,282.25	66.2%
7210 - Databases	7,305.25	0.00	7,305.25	100.0%
7250 - Electronic Materials	34,216.37	76,000.00	-41,783.63	45.0%
7310 - Periodicals	12,920.44	13,710.00	-789.56	94.2%
7400 - Recordings				

Chappaqua Central School District Public Library (new)

Profit & Loss Budget vs. Actual

July 2024 through May 2025

	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
7410 · Recordings - Adult CD	219.00	0.00	219.00	100.0%
7420 · Recordings - Adult Audiobooks	7,988.66	0.00	7,988.66	100.0%
7430 · Recordings - Adult DVD	2,263.14	0.00	2,263.14	100.0%
7450 · Recordings - Juvenile Audiobook	22.49	0.00	1,483.64	100.0%
7460 · Recordings - Juvenile DVD	1,483.64	0.00	398.24	100.0%
7490 · Recordings - YA DVD	398.24	21,714.00	-21,714.00	0.0%
7400 · Recordings - Other	0.00			
Total 7400 · Recordings	12,375.17	21,714.00	-9,338.83	57.0%
7910 · Other Materials	2,502.88	0.00	2,502.88	100.0%
Total 7000 · Materials	126,858.71	195,024.00	-68,165.29	65.0%
8000 · Facilities and Occupancy				
8010 · Building Maintenance & Repairs	71,744.00	49,300.00	22,444.00	145.5%
8020 · Building Service Contracts	116,893.27	84,180.00	32,713.27	138.9%
8030 · Grounds Maintenance	483.86	0.00	483.86	100.0%
8040 · Electricity	46,024.79	62,000.00	-15,975.21	74.2%
8050 · Fuel	22,442.54	22,300.00	142.54	100.6%
8060 · Sewer Tax	8,411.94	7,018.00	1,393.94	119.9%
8070 · Custodial Supplies	10,170.46	11,000.00	-829.54	92.5%
8080 · Water	1,263.87	2,000.00	-736.13	63.2%
Total 8000 · Facilities and Occupancy	277,434.73	237,798.00	39,636.73	116.7%
9000 · Administrative Expenses				
9110 · Westlynx / Technology	114,112.70	105,792.00	8,320.70	107.9%
9210 · Professional Fees	55,541.29	109,946.00	-54,404.71	50.5%
9310 · Insurance	24,522.59	29,000.00	-4,477.41	84.6%
9320 · Equipment Maintenance	6,709.05	23,000.00	-16,290.95	29.2%
9330 · Telephone and Internet	7,305.36	6,174.00	1,131.36	118.3%
9410 · Office Supplies	9,505.65	9,500.00	5.65	100.1%
9411 · Library Supplies	6,998.94	10,000.00	-3,001.06	70.0%
9410 · Office Supplies - Other				
Total 9410 · Office Supplies	16,504.59	19,500.00	-2,995.41	84.6%
9420 · Postage and Shipping	3,450.64	7,430.00	-3,979.36	46.4%
9430 · Printing and Reproduction	4,011.34	12,370.00	-8,358.66	32.4%
9440 · Travel and Miscellaneous				
9445 · Professional Development	3,405.31	12,250.00	-8,844.69	27.8%
9440 · Travel and Miscellaneous - Other	1,952.35	2,000.00	-47.65	97.6%
Total 9440 · Travel and Miscellaneous	5,357.66	14,250.00	-8,892.34	37.6%
9450 · Director's Contingency	225.00	500.00	-275.00	45.0%
9460 · Development	0.00	0.00	0.00	0.0%
9480 · Suspense	508.24	0.00	508.24	100.0%
9490 · Miscellaneous Expense	139.22	0.00	139.22	100.0%
9600 · Program Expenses				
9610 · Adult Programming	8,256.31	0.00	8,256.31	100.0%
9620 · Teen Programming	957.32	0.00	957.32	100.0%
9630 · Childrens Programming	9,591.32	0.00	9,591.32	100.0%
9600 · Program Expenses - Other	791.32	33,100.00	-32,308.68	2.4%
Total 9600 · Program Expenses	19,596.27	33,100.00	-13,503.73	59.2%

Chappaqua Central School District Public Library (new)
Profit & Loss Budget vs. Actual
July 2024 through May 2025

	Jul '24 - May 25	Budget	\$ Over Budget	% of Budget
Total 9000 · Administrative Expenses	257,983.95	361,062.00	-103,078.05	71.5%
Total Expense	3,215,913.31	3,669,352.00	-453,438.69	87.6%
Net Ordinary Income	636,334.79	0.00	636,334.79	100.0%
Other Income/Expense				
Other Income				
9910 · Friends Reimbursement - inc	13,334.09	0.00	13,334.09	100.0%
Total Other Income	13,334.09	0.00	13,334.09	100.0%
Other Expense				
9810 · Friends Reimbursement - exp	29,106.94	0.00	29,106.94	100.0%
9999 · Ask My Accountant	2,229.05			
Total Other Expense	31,335.99	0.00	31,335.99	100.0%
Net Other Income	-18,001.90	0.00	-18,001.90	100.0%
Net Income	618,332.89	0.00	618,332.89	100.0%

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1001 · Valley- Checking_6387, Period Ending 05/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,421,891.29
Cleared Transactions						
Checks and Payments - 84 items						
Bill Pmt -Check	03/18/2025	11307	Lauren Braverman	X	-24.99	-24.99
Bill Pmt -Check	03/18/2025	11290	Eastchester Public L...	X	-9.99	-34.98
Bill Pmt -Check	03/18/2025	11297	Harrison Public Libr...	X	-7.00	-41.98
Bill Pmt -Check	04/21/2025	11371	Young Equipment S...	X	-14,255.00	-14,296.98
Bill Pmt -Check	04/22/2025	11403	NYS Employees He...	X	-55,059.39	-69,356.37
Bill Pmt -Check	04/22/2025	11374	Assa Abloy	X	-5,309.92	-74,666.29
Bill Pmt -Check	04/22/2025	11400	New York Power Aut...	X	-4,700.85	-79,367.14
Bill Pmt -Check	04/22/2025	11407	Roger Pollak	X	-4,611.60	-83,978.74
Bill Pmt -Check	04/22/2025	11385	ConEdison	X	-4,140.45	-88,119.19
Bill Pmt -Check	04/22/2025	11379	Better Building Conc...	X	-3,900.00	-92,019.19
Bill Pmt -Check	04/22/2025	11396	Mele Plumbing and ...	X	-3,700.00	-95,719.19
Bill Pmt -Check	04/22/2025	11406	Robert M. Spano Pl...	X	-3,555.00	-99,274.19
Bill Pmt -Check	04/22/2025	11414	The New York Times	X	-3,120.00	-102,394.19
Bill Pmt -Check	04/22/2025	11372	Amy Berger	X	-1,958.56	-111,352.75
Bill Pmt -Check	04/22/2025	11419	WB Mason	X	-1,722.51	-106,075.26
Bill Pmt -Check	04/22/2025	11380	Blackstone Publishing	X	-1,056.35	-107,131.61
Bill Pmt -Check	04/22/2025	11375	Atlantic A Program	X	-998.25	-108,129.86
Bill Pmt -Check	04/22/2025	11382	Brodart Co.	X	-856.10	-108,985.96
Bill Pmt -Check	04/22/2025	11404	Pamela Thornton	X	-838.80	-109,824.76
Bill Pmt -Check	04/22/2025	11381	Bond Schoeneck & ...	X	-579.50	-110,404.26
Bill Pmt -Check	04/22/2025	11410	Stratagem Security	X	-574.90	-110,979.16
Bill Pmt -Check	04/22/2025	11412	Swank Movie Licens...	X	-400.00	-111,379.16
Bill Pmt -Check	04/22/2025	11397	Midwest Tape	X	-377.99	-111,757.15
Bill Pmt -Check	04/22/2025	11409	Sani-Pro Disposal	X	-367.23	-112,124.38
Bill Pmt -Check	04/22/2025	11373	Angel Velasquez	X	-350.00	-112,474.38
Bill Pmt -Check	04/22/2025	11383	Cengage Learning I...	X	-343.22	-112,817.60
Bill Pmt -Check	04/22/2025	11376	Atlantic Westchester	X	-330.00	-113,147.60
Bill Pmt -Check	04/22/2025	11389	Educate Station	X	-300.00	-113,447.60
Bill Pmt -Check	04/22/2025	11398	Minuteman Press	X	-270.48	-113,718.08
Bill Pmt -Check	04/22/2025	11388	ECubed	X	-245.00	-113,963.08
Bill Pmt -Check	04/22/2025	11395	Marlene Gallagher	X	-230.00	-114,193.08
Bill Pmt -Check	04/22/2025	11411	Stuart Levin	X	-225.00	-114,418.08
Bill Pmt -Check	04/22/2025	11391	Jingling Chen	X	-200.00	-114,618.08
Bill Pmt -Check	04/22/2025	11413	Teresa Bueti	X	-188.98	-114,807.06
Bill Pmt -Check	04/22/2025	11384	Chappaqua Paint an...	X	-185.28	-114,992.34
Bill Pmt -Check	04/22/2025	11422	Heather Flournoy	X	-150.00	-115,142.34
Bill Pmt -Check	04/22/2025	11418	Verizon 0001-75	X	-133.98	-115,276.32
Bill Pmt -Check	04/22/2025	11417	Verizon 0001-70	X	-124.00	-115,400.32
Bill Pmt -Check	04/22/2025	11387	Demco	X	-104.04	-115,504.36
Bill Pmt -Check	04/22/2025	11378	Berger Hardware	X	-101.23	-115,605.59
Bill Pmt -Check	04/22/2025	11393	Katonah Museum of...	X	-60.00	-115,665.59
Bill Pmt -Check	04/22/2025	11416	Verizon 00001	X	-51.96	-115,717.55
Bill Pmt -Check	04/22/2025	11392	Joan Kuhn	X	-46.60	-115,764.15
Bill Pmt -Check	04/22/2025	11408	Ruth Keeler Memori...	X	-7.99	-115,772.14
Check	05/01/2025	PRT5/...	Paylocity Payroll	X	-42,215.64	-157,987.78
Check	05/01/2025	PRT 5/2	Paylocity Taxes	X	-15,728.68	-173,716.46
Check	05/01/2025	PRT5/...	Paylocity Payroll	X	-907.39	-174,623.85
Bill Pmt -Check	05/02/2025	ACH	NYS Deferred Comp...	X	-5,453.20	-180,077.05
Bill Pmt -Check	05/02/2025	ACH	Paylocity	X	-217.27	-180,294.32
Check	05/06/2025	PRT 17	NYS Retirement	X	-1,364.15	-181,658.47
Bill Pmt -Check	05/14/2025	ACH	Pitney Bowes	X	-100.00	-181,758.47
Check	05/15/2025	PRT5/...	Paylocity Payroll	X	-43,525.24	-225,283.71
Check	05/15/2025	PRT 5...	Paylocity Taxes	X	-16,196.62	-241,480.33
Check	05/15/2025	PRT5/...	Paylocity Payroll	X	-1,019.78	-242,500.11
Bill Pmt -Check	05/16/2025	ACH	NYS Deferred Comp...	X	-5,509.51	-248,009.62
Bill Pmt -Check	05/16/2025	ACH	Paylocity	X	-368.45	-248,378.07
Bill Pmt -Check	05/19/2025	ACH	AFLAC	X	-207.48	-248,585.55
Bill Pmt -Check	05/20/2025	11441	J.Vasquez Landsca...	X	-3,950.00	-252,535.55
Bill Pmt -Check	05/20/2025	11447	New York Power Aut...	X	-3,943.86	-256,479.41
Bill Pmt -Check	05/20/2025	11436	ConEdison	X	-2,774.21	-259,253.62
Bill Pmt -Check	05/20/2025	11446	NawrockiSmith	X	-1,800.00	-261,053.62
Bill Pmt -Check	05/20/2025	11439	Grainger	X	-1,089.71	-262,143.33
Bill Pmt -Check	05/20/2025	11443	Joan Schulman	X	-720.00	-262,863.33
Bill Pmt -Check	05/20/2025	11430	Beverly A. Spencer	X	-550.00	-263,413.33
Bill Pmt -Check	05/20/2025	11438	Fiddleheads Cookin...	X	-400.00	-263,813.33

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1001 · Valley- Checking_6387, Period Ending 05/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	05/20/2025	11462	Christine Bobkoff	X	-360.00	-264,173.33
Bill Pmt -Check	05/20/2025	11431	Blackstone Publishing	X	-340.83	-264,514.16
Bill Pmt -Check	05/20/2025	11456	Verizon 0001-75	X	-132.00	-264,646.16
Bill Pmt -Check	05/20/2025	11455	Verizon 0001-70	X	-119.48	-264,765.64
Bill Pmt -Check	05/20/2025	11460	Jennifer Daddio	X	-56.00	-264,821.64
Bill Pmt -Check	05/20/2025	11454	Verizon 00001	X	-53.63	-264,875.27
Bill Pmt -Check	05/20/2025	11452	Stratagem Security	X	-49.95	-264,925.22
Bill Pmt -Check	05/20/2025	11457	WB Mason	X	-25.85	-264,951.07
Bill Pmt -Check	05/21/2025	ACH	Valley Bank CARD ...	X	-8,177.91	-273,128.98
Bill Pmt -Check	05/21/2025	11464	Kenneth Parise	X	-40.00	-273,168.98
Bill Pmt -Check	05/21/2025	11466	Shane Aiello	X	-40.00	-273,208.98
Bill Pmt -Check	05/21/2025	11467	Xu Zhao	X	-3.90	-273,212.88
Check	05/28/2025	ACH	Square	X	-0.30	-273,213.18
Check	05/29/2025	PRT5/...	Paylocity Payroll	X	-43,685.88	-316,899.06
Check	05/29/2025	PRT 5...	Paylocity Taxes	X	-16,192.00	-333,091.06
Bill Pmt -Check	05/29/2025	ACH	NYS Deferred Comp...	X	-4,146.72	-337,237.78
Bill Pmt -Check	05/29/2025	ACH	Guardian	X	-4,086.98	-341,324.76
Check	05/29/2025	PRT5/...	Paylocity Payroll	X	-907.35	-342,232.11
Bill Pmt -Check	05/29/2025	ACH	Paylocity	X	-215.91	-342,448.02
Total Checks and Payments					-342,448.02	-342,448.02
Deposits and Credits - 19 items						
Deposit	05/01/2025			X	24.20	24.20
Deposit	05/02/2025			X	3.31	27.51
Deposit	05/05/2025			X	44.74	72.25
Deposit	05/06/2025			X	56.05	128.30
Deposit	05/07/2025			X	5.69	133.99
Deposit	05/12/2025			X	4.72	138.71
Deposit	05/13/2025			X	30.87	169.58
Deposit	05/14/2025			X	24.20	193.78
Deposit	05/16/2025			X	37.88	231.66
Deposit	05/19/2025			X	48.64	280.30
Deposit	05/19/2025			X	393.84	674.14
Bill Pmt -Check	05/20/2025	11435	Christine Bobkoff	X	0.00	674.14
Deposit	05/21/2025			X	23.95	698.09
Deposit	05/22/2025			X	30.68	728.77
Deposit	05/22/2025			X	8,691.32	9,420.09
Deposit	05/23/2025			X	20.15	9,440.24
Deposit	05/27/2025			X	51.63	9,491.87
Deposit	05/29/2025			X	7.93	9,499.80
Deposit	05/31/2025			X	3,839.06	13,338.86
Total Deposits and Credits					13,338.86	13,338.86
Total Cleared Transactions					-329,109.16	-329,109.16
Cleared Balance					-329,109.16	1,092,782.13
Uncleared Transactions						
Checks and Payments - 60 items						
Bill Pmt -Check	04/24/2023	10025	Teresa Bueti		-133.05	-133.05
Bill Pmt -Check	07/17/2023	10208	Scarsdale Public Lib...		-25.00	-158.05
Bill Pmt -Check	09/08/2023	10272	Friends of the Chap...		-154.75	-312.80
Bill Pmt -Check	11/13/2023	10438	Teresa Bueti		-67.98	-380.78
Bill Pmt -Check	11/13/2023	10422	John C Hart Memori...		-7.99	-388.77
Bill Pmt -Check	01/22/2024	10555	New Castle Commu...		-300.00	-688.77
Bill Pmt -Check	02/23/2024	10639	Pound Ridge Library		-40.00	-728.77
Bill Pmt -Check	03/18/2024	10671	Nalco Water		-23.05	-751.82
Bill Pmt -Check	04/08/2024	10706	Baker & Taylor		-1,673.54	-2,425.36
Bill Pmt -Check	04/08/2024	10707	Bank of America		-33.87	-2,459.23
Bill Pmt -Check	05/23/2024	10790	Town of New Castle		-312.64	-2,771.87
Bill Pmt -Check	06/06/2024	10804	Joan Kuhn		-72.96	-2,844.83
Bill Pmt -Check	06/28/2024	10873	Nora Gross		-60.31	-2,905.14
Bill Pmt -Check	07/22/2024		Baker & Taylor		-225.59	-3,130.73
Bill Pmt -Check	07/22/2024	10891	Beatrix Farrand Gar...		-200.00	-3,330.73
Bill Pmt -Check	10/16/2024	11098	Utica National Insur...		-3,230.00	-6,560.73
Bill Pmt -Check	10/16/2024	11103	Westchester Library ...		-248.50	-6,809.23
Bill Pmt -Check	10/31/2024	ACH	AFLAC		-242.10	-7,051.33

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1001 · Valley- Checking_6387, Period Ending 05/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	11/19/2024	11156	Yonkers Public Library		-70.00	-7,121.33
Bill Pmt -Check	11/19/2024	11148	Uma Dandapani		-4.50	-7,125.83
Bill Pmt -Check	12/23/2024	11184	Jennifer Daddio		-63.00	-7,188.83
Bill Pmt -Check	03/18/2025	11315	Playaway Products ...		-551.16	-7,739.99
Bill Pmt -Check	03/18/2025	11321	Teresa Bueti		-47.33	-7,787.32
Bill Pmt -Check	03/18/2025	11310	Mount Kisco Public ...		-40.00	-7,827.32
Bill Pmt -Check	03/18/2025	11316	Public Library Direct...		-40.00	-7,867.32
Bill Pmt -Check	03/24/2025	11352	Marie Trzcinski		-555.00	-8,422.32
Bill Pmt -Check	03/24/2025	11356	Public Library Direct...		-15.00	-8,437.32
Bill Pmt -Check	04/22/2025	11399	NawrockiSmith		-3,750.00	-12,187.32
Bill Pmt -Check	04/22/2025	11415	Tri-Cat Electric Corp		-2,200.00	-14,387.32
Bill Pmt -Check	04/22/2025	11386	Cosmos Music Corp		-1,125.00	-15,512.32
Bill Pmt -Check	04/22/2025	11405	Playaway Products ...		-194.22	-15,706.54
Bill Pmt -Check	04/22/2025	11377	Baker & Taylor		-176.79	-15,883.33
Bill Pmt -Check	04/22/2025	11401	North Castle Public ...		-27.00	-15,910.33
Bill Pmt -Check	04/22/2025	11394	Maggie Chen		-26.93	-15,937.26
Bill Pmt -Check	04/22/2025	11402	North White Plains L...		-10.00	-15,947.26
Bill Pmt -Check	05/20/2025	11448	NYS Employees He...		-54,927.43	-70,874.69
Bill Pmt -Check	05/20/2025	11449	OverDrive		-5,310.03	-76,184.72
Bill Pmt -Check	05/20/2025	11461	William C Link		-3,825.00	-80,009.72
Bill Pmt -Check	05/20/2025	11429	Better Building Conc...		-1,950.00	-81,959.72
Bill Pmt -Check	05/20/2025	11426	Baker & Taylor		-1,669.65	-83,629.37
Bill Pmt -Check	05/20/2025	11445	Nalco Water		-942.17	-84,571.54
Bill Pmt -Check	05/20/2025	11423	Aristomenis Kolokat...		-800.00	-85,371.54
Bill Pmt -Check	05/20/2025	11427	Barbara Bernstein		-540.00	-85,911.54
Bill Pmt -Check	05/20/2025	11453	Town of New Castle		-465.00	-86,376.54
Bill Pmt -Check	05/20/2025	11451	Steffi Nossen Schoo...		-450.00	-86,826.54
Bill Pmt -Check	05/20/2025	11432	Bond Schoeneck & ...		-335.50	-87,162.04
Bill Pmt -Check	05/20/2025	11424	Assa Abloy		-325.13	-87,487.17
Bill Pmt -Check	05/20/2025	11425	Atlantic A Program		-309.75	-87,796.92
Bill Pmt -Check	05/20/2025	11437	ECubed		-245.00	-88,041.92
Bill Pmt -Check	05/20/2025	11434	Chappaqua Paint an...		-217.73	-88,259.65
Bill Pmt -Check	05/20/2025	11428	Berger Hardware		-117.81	-88,377.46
Bill Pmt -Check	05/20/2025	11433	Cengage Learning I...		-113.70	-88,491.16
Bill Pmt -Check	05/20/2025	11440	Ingram Library Servi...		-91.83	-88,582.99
Bill Pmt -Check	05/20/2025	11444	Midwest Tape		-61.84	-88,644.83
Bill Pmt -Check	05/20/2025	11459	Yonkers Public Library		-45.00	-88,689.83
Bill Pmt -Check	05/20/2025	11463	Westchester County...		-40.00	-88,729.83
Bill Pmt -Check	05/20/2025	11450	Rye Free Reading R...		-30.00	-88,759.83
Bill Pmt -Check	05/20/2025	11442	Joan Kuhn		-10.99	-88,770.82
Bill Pmt -Check	05/21/2025	11468	Tri-Cat Electric Corp		-11,880.00	-100,650.82
Bill Pmt -Check	05/21/2025	11465	Minuteman Press		-1,060.33	-101,711.15
Total Checks and Payments					-101,711.15	-101,711.15
Deposits and Credits - 1 item						
Deposit	02/06/2024				1,000.00	1,000.00
Total Deposits and Credits					1,000.00	1,000.00
Total Uncleared Transactions					-100,711.15	-100,711.15
Register Balance as of 05/31/2025					-429,820.31	992,070.98
New Transactions						
Deposits and Credits - 1 item						
Deposit	06/09/2025				3,335.55	3,335.55
Total Deposits and Credits					3,335.55	3,335.55
Total New Transactions					3,335.55	3,335.55
Ending Balance					-426,484.76	995,406.53

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1002 · Valley - M.M - 1594, Period Ending 05/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,112,037.65
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	05/31/2025			X	3,541.76	3,541.76
Total Deposits and Credits					3,541.76	3,541.76
Total Cleared Transactions					3,541.76	3,541.76
Cleared Balance					3,541.76	1,115,579.41
Register Balance as of 05/31/2025					3,541.76	1,115,579.41
Ending Balance					3,541.76	1,115,579.41

Chappaqua Central School District Public Library (new)

Reconciliation Detail

1003 · Valley - MMA Cap 3018, Period Ending 05/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						331,487.78
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	05/31/2025			X	1,055.77	1,055.77
Total Deposits and Credits					1,055.77	1,055.77
Total Cleared Transactions					1,055.77	1,055.77
Cleared Balance					1,055.77	332,543.55
Register Balance as of 05/31/2025					1,055.77	332,543.55
Ending Balance					1,055.77	332,543.55



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Children's Room -- May 2025 report
Robbin Friedman

Programs and attendance

Date	Program	Attendees
5/1/25	Outdoor storytime (0-5)	104
5/1/25	Nursery Rhyme Time (2-3)	17
5/2/25	Song Circle online (0-5)	14
5/2/25	Bouncing Babies (0-1)	28
5/2/25	Rewilding the Greeley Trail (all ages)	32
5/2/25	Read to a Dog (Gr. 1-3)	4
5/3/25	Saturday Storytime (0-5)	31
5/3/25	Practice Music Recital (6-12 for performers, all ages audience)	36
5/4/25	Sunday Series Starters (Gr. 2-3)	12
5/5/25	Movers and Shakers (0-1)	64
5/5/25	Theater storytime (0-5)	50
5/5/25	May the Fifth Be With You LEGOs (Gr. K-4)	20
5/6/25	Vroom Vroom (2-5)	25
5/6/25	Dungeons & Dragons (Gr. 4-7)	5
5/7/25	Theater storytime (0-5)	83
5/7/25	Bouncing Babies (0-1)	25
5/8/25	Outdoor storytime (0-5)	93
5/8/25	Nursery Rhyme Time (2-3)	13
5/9/25	Song Circle online (0-5)	18
5/9/25	Bouncing Babies (0-1)	28
5/12/25	Outdoor storytime (0-5)	58
5/13/25	Community Helpers visit to Friends Nursery School (3-4)	22



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5/13/25	Dungeons & Dragons (Gr. 4-7)	5
5/14/25	Bouncing Babies (0-1)	23
5/14/25	Community Helpers visit to Friends Nursery School (4)	12
5/14/25	Shrinky Dink Charms (Gr. 3-6)	12
5/15/25	Nursery Rhyme Time (2-3)	20
5/15/25	Comics Crew (Gr. 4-6)	7
5/16/25	Song Circle online (0-5)	20
5/16/25	Bouncing Babies (0-1)	36
5/19/25	Movers and Shakers (0-1)	41
5/19/25	Theater storytime (0-5)	61
5/19/25	Pre-Pride Storytime with Angel Elektra (all ages)	34
5/20/25	Storybook Dance (2-5)	45
5/21/25	Theater storytime (0-5)	64
5/21/25	Bouncing Babies (0-1)	18
5/21/25	Luna the Troll book discussion (Gr. 5-7)	4
5/22/25	Theater storytime (0-5)	57
5/22/25	Nursery Rhyme Time (2-3)	21
5/22/25	Messy Art (2-5)	12
5/23/25	Song Circle online (0-5)	15
5/23/25	Bouncing Babies (0-1)	26
5/23/25	Friday Film (all ages)	42
5/23/25	Read to a Dog (Gr. 1-3)	5
5/27/25	Messy Art (2-5)	40
5/28/25	Theater storytime (0-5)	76
5/28/25	Bouncing Babies (0-1)	28
5/29/25	Theater storytime (0-5)	104



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5/29/25	Nursery Rhyme Time (2-3)	18
5/29/25	Westorcharde Summer Reading Visits (Gr. K-4)	443
5/30/25	Song Circle online (0-5)	12
5/30/25	Bouncing Babies (0-2)	38
	TOTAL	2121

Professional Development

JAP: Supporting LGBTQIA+ Families in Your Library (Mid-Hudson Library System)

MRG: The Modern Landscape of eAccessibility in Public Libraries (WLS)

TCB: Native Ways of Knowing Webinar: Monique Gray Smith (San Diego County Office of Education)

JD: hoopla Administration - Collection Creation, Curation, & More! (WLS); Evergreen Reports (WLS)

Outreach

Summer reading has begun! We kicked off our visits to every grade at every elementary school with a trip to Westorcharde on May 29 and began signing kids up on the same day.

Julie Ann and Mercy visited Friends Nursery School to participate in their community helpers unit, sharing books about mail carriers, sanitation workers, librarians, and more.

Successes

We partnered with the Chappaqua Garden Club, New Castle Conservation Board, New Castle Historical Society, New Castle Pollinator Pathways and St. Mary the Virgin for a program to return native plants to the Greeley Trail, adjacent to the library. Kids and families joined the community effort to rewild the trails and enjoyed snacks and treats in the library parking lot.

In celebration of Star Wars Day (May 4th), we offered a themed LEGO-building program and have displayed the LEGO creations in the case at the entrance of the Kids Room. The space ships and Star Wars scenes have attracted a lot of attention and excitement from kids of all ages.

Kind Words from Patrons

Praise for Teresa's Comics Crew book club: "I wanted to say, thank you so much!!! My kids had a blast this year waiting every month for the Comic crew night. I believe this group was one of the things that made Alicia love reading so much! Her teacher said that in class she started leading the book clubs from English, I'm pretty sure she learned that from you. So a big, big THANK YOU!"



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Adult Services Department – May 2025 Report

Denise Mincin

Compliment received 5/8/25

A patron said she likes that we have a good Chinese book collection.

Compliment received 5/8/25

A high school student from Pleasantville said she heard from other students that Chappaqua Library is a very good place to study.

Compliment received 5/13/25

A Chappaqua resident for 53 years, has moved and called for a reference question. She said the library in the town where she lives now "doesn't hold a candle to the Chappaqua Library."

Compliment on Facebook:

This Facebook post was created by the poet Elaine Sexton, who had a reading at the library.

Thanks so much Elaine! And thanks to you and all last night's readers for such an enjoyable event.



Elaine Sexton

May 8 at 12:03 PM · 🌐

IN PRAISE OF LIBRARIANS!

Rebecca Rogan is a poet/writer, career- librarian, a true culture worker active in promoting poetry, hosting readings, curating workshops at her library. Last night was a heart-warming gathering of our tribe. I read and was joined by the writers in a workshop I taught there in March. Books were sold! Poems were celebrated! Thank you Rebecca for all you do for our community!



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FaceBook post by Amy Berger:

· May 5 at 10:00 AM · 🌐

The rain didn't dampen our spirits as we learned how to identify herbal medicine and culinary plants with Heather Flournoy from Wild Roots Initiative outside the Chappaqua Library.

[DIG Farm](#) [New Castle Sustainability Advisory Board](#)



Views ⓘ

348

Reach ⓘ

209

Book displays for May

Mental Health Month

Mother's Day

Cookbooks featuring the Spice of the Month - Cardamom

Asian American And Pacific Islander Heritage Month

Programs and Community

- For Mental Health Awareness Month, the New Castle Mental Resilience Committee worked with the Library to set up a display of books, materials, resources, and a large sign promoting the Into the Light Walk on June 8th. The Library will be a stop along the walk, and we will provide refreshments.
- Mark Kramer, Producer CBS news, worked in conjunction with the Library to put up an airplane display that included 2 glass display cases full of model airplanes, and a monitor showing videos of his career.



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Professional Dev.	Meetings	Outreach
Author Talk: Joyce Maynard	All Staff Meeting	Library Pop-up at the Farmers Market
Tutor.com academy training	Reference Department Budget Meeting	America250 committee at Greeley House
Staff Dev.: Homeless Training	Reference Department Meeting	Home Delivery and Pick up
Booklist Thriller & Mystery Preview	WLS Circulation Committee Mtg.	Outreach with New Castle's LGBTQ+ Committee about Pride Month Library display
Booklist Library Love for Library Reads	Equity Meeting	
Led discussion of <i>North Woods</i>	ALA Learning Round Table Meeting	
Hoopla Administration with WLS	Programming Meeting	
AI Tools for Enhancing Library Workflows	Individual Programming Meetings	
	Wise Women of Westchester: initial meeting for a future program	



Adult Programs Report May 2025

Date & Time	Program	In person	Online
05/01/2025 @ 3:00pm	Seed Starting Seminar	5	
05/01/2025 @ 6:00pm	Play Mah Jongg	10	
05/02/2025 @ 2:00pm	Art Lecture Series		22
05/03/2025 @ 10:00am	Play Bridge!	22	
05/04/2025 @ 1:00pm	Foraging Walk	12	
05/05/2025 @ 10:00am	Foreign Policy Discussion Group Online		36
05/05/2025 @ 2:00pm	Opera Appreciation Series	7	
05/06/2025 @ 10:00am	Tech Tuesdays: Digital reading, listening, Hoopla, Libby	6	
05/06/2025 @ 7:00pm	Mandarin Conversation Group	6	
05/07/2025 @ 10:30am	Art Program for Adults with Disabilities	8	
05/07/2025 @ 1:00pm	Italian Conversation Group	4	
05/07/2025 @ 7:00pm	Poetry Reading with Elaine Sexton	15	
05/08/2025 @ 1:00pm	Book Lovers		5
05/08/2025 @ 6:00pm	Play Mah Jongg - Now Weekly!	8	
05/08/2025 @ 7:00pm	Author Talk: Asha Castleberry-Hernandez	4	
05/10/2025 @ 9:00am	Library Pop-Up at the Farmers Market		
05/13/2025 @ 7:00pm	Mandarin Conversation Group		6
05/14/2025 @ 1:00pm	Italian Conversation Group	4	
05/15/2025 @ 7:00pm	On Trees A Book Discussion		17
05/16/2025 @ 2:00pm	Art Lecture Series Online		15
05/19/2025 @ 2:00pm	Opera Appreciation Series	6	
05/20/2025 @ 10:00am	Tech Tuesdays: Research with Gale's NovelNY	0	
05/20/2025 @ 6:00pm	Spice Club	21	

05/20/2025 @ 7:00pm	Mandarin Conversation Group Online		6
05/21/2025 @ 10:30am	Art Program for Adults with Disabilities	8	
05/21/2025 @ 7:00pm	Great Books Discussion Group	12	
05/22/2025 @ 6:00pm	Meditation, Aromatherapy, Sound Session	16	
05/22/2025 @ 6:00pm	Play Mah Jongg - Now Weekly!	8	
05/24/2025 @ 10:00am	Play Bridge!	17	
05/27/2025 @ 7:00pm	Mandarin Conversation Group Online		6
05/28/2025 @ 1:00pm	Italian Conversation Group	4	
05/28/2025 @ 6:30pm	Movie: "A Complete Unknown"	13	
05/29/2025 @ 6:00pm	Play Mah Jongg - Now Weekly!	10	
05/29/2025 @ 7:00pm	The Upside of OCD Author Talk	8	
05/31/2025 @ 10:00am	Play Bridge!	19	
05/31/2025 @ 2:00pm	Concert: Parental Advisory A Capella	160	



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Technical Services – May 2025 Report
Sally Scudo

In addition to routine processing (210 of 368 regular items added*)

- Processed an additional 197 books and 5 CDs from Friends' book sale, representing a total retail/street value of more than \$4,300.
- Added three Chromebooks to collection (part of Sen. Harckham grant).
- Added a moisture meter to the Library of Things (also Harckham grant).
- Mending: 18 books and 4 AV items repaired and returned to circulation.
- Sustainable Shelves: 190 books evaluated, 22 eligible for credit.

*not including book sale additions



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Circulation – May 2025 report

Marge Perlin, Head of Circulation, Payroll and Benefits

Month	Fines	L&P	Jamex	Misc	Friends	TOTAL
July 2024	\$873.08	\$182.86	\$22.70	\$78.75	\$56.50	\$1,213.89
August 2024	\$925.21	\$239.24	\$62.80	\$126.50	\$88.85	\$1,442.60
Sept 2024	\$606.52	\$275.87	\$51.50	\$50.50	\$49.05	\$1,033.44
Oct 2024	\$629.28	\$277.83	\$55.95	\$29.60	\$32.37	\$1,025.03
Nov 2024	\$683.11	\$253.39	\$25.50	\$63.60	\$59.41	\$1,085.01
Dec 2024	\$660.41	\$266.79	\$98.69	\$38.35	\$66.00	\$1,130.24
Jan 2025	\$667.88	\$343.72	\$78.55	\$23.00	\$72.25	\$1,185.40
Feb 2025	\$817.22	\$149.92	\$31.85	\$82.35	\$35.76	\$1,117.10
March 2025	\$978.44	\$290.69	\$84.00	\$65.95	\$92.17	\$1,511.25
April 2025	\$693.12	\$212.82	\$94.00	\$57.60	\$18.15	\$1,075.69
May 2025	\$689.38	\$124.95	\$31.85	\$32.45	\$20.12	\$898.75
June 2025						
TOTAL	\$8,223.65	\$2,618.08	\$637.39	\$648.65	\$590.63	\$12,718.40

Meetings/Events:

May 1 All Staff, Dept Heads
May 5 Civil Service Application Process
May 12 New Position Duties Statement
May 20 Evergreen Reports Update
May 21 WLS Tech, HBA mtg
May 28 Equity Mtg

WLS STATS - ITEMS AND PATRONS

In-building Circulation: 15289
Loans sent to other libraries: 2319
Loans received from other libraries: 1915
New library cards: 58
Items added to collection: 468
Items removed from collection: 591



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Circulation – May 2025 report

Marge Perlin, Head of Circulation, Payroll and Benefits

CHAPPAQUA LIBRARY USAGE STATS FOR MAY 2025									
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
					1	2	3		
					466	403	401	Patrons	
					509	443	657	Chkout/Ren	
					472	410	569	Check ins	
					98	134	97	Holds	
					17	21	6	Unwanted Hlds	
	4	5	6	7	8	9	10		
	277	581	542	561	602	427	314	Patrons	
	483	427	579	476	430	429	529	Chkout/Ren	
	452	571	484	536	460	374	522	Check ins	
	32	83	98	99	85	78	101	Holds	
	16	16	10	12	23	15	13	Unwanted Hlds	
	11	12	13	14	15	16	17		
	175	492	509	549	526	370	406	Patrons	
	234	637	476	476	439	345	772	Chkout/Ren	
	207	725	631	492	529	337	779	Check ins	
	34	82	92	109	84	75	70	Holds	
	18	15	6	15	14	10	12	Unwanted Hlds	
	18	19	20	21	22	23	24		
	217	500	453	454	482	492	392	Patrons	
	316	442	443	515	433	635	650	Chkout/Ren	
	202	463	391	451	390	447	773	Check ins	
	56	113	67	79	78	73	66	Holds	
	5	9	8	20	14	10	17	Unwanted Hlds	
	25	26	27	28	29	30	31		
	0	0	496	498	511	416	550	Patrons	
	23	43	926	537	524	452	833	Chkout/Ren	
	23	43	1117	477	524	382	793	Check ins	
	0	0	155	84	98	105	54	Holds	
	4	2	25	29	18	27	18	Unwanted Hlds	
								Patrons	
								Chkout/Ren	
								Check ins	
								Holds	
								Unwanted Hlds	
	2024	Patrons	2025	Patrons	Ckout/Ren	Check in	Holds	Unwanted Hlds	Circulation**
	Jan(28 days)	11348	Jan(28 days)	11,470	15,585	14,758	2,589	580	18,185
	Feb(27 days)	10510	Feb(26 days)	10,193	14,572	14,022	2,349	440	16,802
	Mar(30 days)	11,753	March(31 da	12,781	15,307	15,057	2,618	513	19,072
	April(30 days)	11,599	*April(29 day	12,362	15,236	15,531	2,432	452	17,608
	May(29 days)	10,624	May(29 days)	13,062	15,133	15,026	2,479	445	17,404
	June(28 days)	11,847							
	July(26 days)	10,590							
	Aug(26 days)	11,024							
	Sept(28 days)	11,445							
	Oct(30 Days)	11,248							
	Nov(28 days)	11,537							
	Dec(29 days)	8,857							
		132,382							
					**from WLS dashboard (includes CHA items sent to other libraries)				