The Duties and Responsibilities of a Library Trustee

- Create and develop the mission of the library
- Select, hire, and regularly evaluate a qualified Library Director
- Secure adequate funding for the library’s service program
- Exercise fiduciary responsibility for the use of public and private funds
- Adopt policies and rules regarding library governance
- Regularly plan and evaluate the library’s service program
- Maintain a facility that meets the library’s and community’s needs
- Promote the library in the local community and in general
- Conduct the business of the library in an ethical manner in compliance with all applicable laws and regulations and with respect for the institution, staff and public

Have a voice in charting the direction of your library!

Help make decisions for your library’s future!

Become a community leader!

Work with fellow residents to maintain and evolve our gem of a library!

Public libraries have grown from quiet repositories of books to become hubs of community activity offering job/career information, access to computers, the latest DVDs, CD’s, audio books, ebooks, and a variety of public interest programs.

Considering joining the Library Board of Trustees?

**The Process:**

- Available: **One seat**, for 3 years: **July 1, 2024** to **June 30, 2027**
- Monday 4/22/2024: Petitions due at the CCSD District Clerk’s office by **4:30pm** with 37 signatures
- Tuesday 5/21/2023: **7am - 9pm**
  Local elections at Horace Greeley Gym

Schedule Obligations

- One regular Board meeting (Monday 7pm): **1.5-2 hrs./month**
- 1-2 committee meetings: **1-2 hrs./month**
- Emails, reading, meeting preparation: **3+ hrs./month**
- Special Board meetings as needed
- Estimated total: **7-10 hrs./month**