MINUTES
The Chappaqua Library
Board of Trustees Work Session
Focus: WLS Member Library Statistics
February 9, 2023, 12:30 – 1:30pm
Chappaqua Library Theater

Attendees:

<table>
<thead>
<tr>
<th>Library Board of Trustees</th>
<th>Library Staff</th>
<th>Invited Guests</th>
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<tr>
<td>Jennifer Fahey, President</td>
<td>Bob Conrad, Director</td>
<td>12:30 – 1:00pm: Terry Kirchner, Executive Director, Westchester Library System (by video)</td>
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<td>Pam Moskowitz, Vice President</td>
<td>Shantell Pena, Staff Assistant</td>
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<td>Brian Cook, Finance Officer</td>
<td>Library Dept Heads</td>
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<td>Dana Wu, Secretary</td>
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<td>Liz Haymson, Past President,</td>
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<td>Member-at-large</td>
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I. PUBLIC MEETING CALLED TO ORDER
   A. The meeting was called to order by J. Fahey at 12:31pm. Emergency exits were noted, and the Pledge of Allegiance was recited.

II. ROLL CALL AND INTRODUCTIONS

III. 2019-2021 WLS STATS REVIEW
   Opening Comments – Terry Kirchner (with group discussion)
   □ History of the Member Library Statistics
     o How is the WLS data is sourced?
   □ Who you/WLS view as our closest “peer” libraries
     o Historically per a prior Director: Armonk, Ossining, Scarsdale
   □ Statistics viewed as most relevant to WLS
   □ Statistics most valued by patrons
   □ Statistics most valued by taxpayers
   □ Your/WLS overall view of Chappaqua Library and our trending statistics, and any areas of concern.
   □ Chappaqua Library was one of the most “closed” of the member libraries in 2021; were we overly conservative? What is your/WLS’ guidance for, as an example, a future pandemic?
Board Review of Chappaqua Library’s statistics and trends, especially where Chappaqua Library is an outlier (yellow highlighting)

- Budget considerations – need for investment, etc.

XIII. ADJOURNMENT

MOTION PASSED: It was moved that the Board adjourn the public meeting at 1:36pm

Motion by: J. Fahey
Second by: P. Moskowitz
Discussion:
In favor: B. Cook, J. Fahey, E. Haymson, P. Moskowitz (unanimous)
Against: None
Abstained: None

Documents provided:
WLS Member Statistics 2019 (pdf)
WLS Member Statistics 2020 (Excel)
WLS Member Statistics 2021 (Excel)
JFahey Comparison and Analysis of Chappaqua Library 2019/2020/2021 statistics (Excel tab before 2021 WLS Member Statistics)