



FINAL MEETING MINUTES
The Chappaqua Library
Board of Trustees Regular Meeting
December 15th, 2025

Chappaqua Library Theater
 Hybrid format: In-person and by videoconference
Presiding Officer: Pam Moskowitz, President

Attendees:

Library Board of Trustees	Library Staff	Invited Guests
In Person:	In Person:	In Person:
Pam Moskowitz, President	Jennifer Daddio, Library Director	
George Benack, Finance Officer	Robbin Friedman, Asst Director, Head of Children's Dept.	
Jennifer Fahey, Secretary	Amy Kaprelian, Staff Assistant	
John Harrison, Member-at-Large		
Videoconference (due to extraordinary circumstance):		Videoconference:
Absent (due to extraordinary circumstance):		
Brian Cook, Vice President		

1. CALL PUBLIC MEETING TO ORDER

- A. P. Moskowitz called the meeting to order at 7:00pm identified the emergency exits and the Board recited the Pledge of Allegiance.

2. BOARD ADMINISTRATION

- A. Acceptance of the Minutes of the **November 2025 Regular Meeting**
MOTION: It was moved that the Board approve the **Minutes of November 17th, 2025 Regular Meeting** as drafted.
 Motion by: J. Fahey
 Second by: J. Harrison
 Discussion: none
 In favor: G. Benack, J. Fahey, J. Harrison, P. Moskowitz- *unanimous*

3. FINANCE

- A. Treasurer’s Report – prepared by NawrockiSmith, Darin Iacobelli, Treasurer and presented by George Benack, Finance Officer.

MOTION: It was moved that the Board approve the November 2025 Treasurer’s Report prepared by NawrockiSmith including the bills as presented.

Motion by: G. Benack
Second by: J. Harrison
Discussion: none
In favor: G. Benack, J. Fahey, J. Harrison, P. Moskowitz - *unanimous*

4. LIBRARY DIRECTOR’S REPORT – J. Daddio

- We received three quotes to replace the stairs on the roof and have chosen a contractor, and Bill has also worked with him in the past, so we just need to vote to go forward.
- We have hired a new Part Time Available Adult Reference Librarian, Katherine Wymark.
- Jennifer attended a Community Day Event at Ossining Public Library which was a very positive experience, and one she would like to host here at the library sometime next year.
- Jennifer talked about The Library Field, a new “shared outdoor space” in New Castle that was acquired by the Metropolitan New York Library Council, and will be open to the public in the future. Nate Hill, the Executive Director, will be talking to staff about the space at an upcoming Staff Development meeting in January.

5. COMMITTEE REPORTS

1. Standing Committees:

- a. **Finance Committee** – George Benack, Chair
- b. Nothing additional.
- c. **Building and Grounds Committee** – J. Fahey, Chair
- d. **MOTION:** It was moved that the board approve a proposal to replace the two sets of stairs on the roof for the price of \$4,350.00
 - i. Discussion:
 - ii. Motion by: J. Fahey
 - iii. Second by: P. Moskowitz

In favor: G. Benack, J. Fahey, J. Harrison, P. Moskowitz - *unanimous*

Against:

Abstained:

6.

- a. **Personnel Committee** – J. Harrison, Chair
- b. **MOTION: It was moved that** the board approve the hiring Kathrine Whymark as a Part-time available librarian at a rate of \$32.21 an hour beginning on December 9th, 2025.
 - i. Discussion: Jen F. mentions that Katherine was a President of The Friends of Chappaqua Library for many years during which time she decided to pursue her master's in library science.
 - ii. Motion by: J. Harrison
 - iii. Second by: P. Moskowitz
 - iv. In favor: G. Benack, J. Fahey, J. Harrison, P. Moskowitz - *unanimous*

7. Policies and Bylaws Committee – J. Harrison, Chair

Nothing to report.

8. NEXT MEETING:

- January 26th, 2025, 7:30 pm – Regular Meeting in the Library Theater

9. ADJOURNMENT

MOTION: It was moved that the public meeting be adjourned at 07:29 pm.

Motion by: P. Moskowitz

Second by: G. Benack

Discussion:

In favor: G. Benack, J. Fahey, J. Harrison, P.Moskowitz - *unanimous*

Against:

Abstained: