



FINAL MEETING MINUTES
The Chappaqua Library
Board of Trustees Meeting Minute
October 20th, 2025 at 7pm

Chappaqua Library Theater
 Hybrid format: In-person and by videoconference
Presiding Officer: Brian Cook, Vice President

Attendees:

Library Board of Trustees	Library Staff	Invited Guests
In Person:	In Person:	In Person:
Jennifer Fahey, Secretary	Jennifer Daddio, Library Director	
Brian Cook, Vice President	Robbin Friedman, Asst Library Director, Head of Children’s Dept.	
George Benack, Finance	Amy Kaprelian, Staff Assistant	
Videoconference (due to extraordinary circumstances):		Videoconference:
Absent (due to extraordinary circumstance):		
John Harrison, Member at Large		
Pam Moskowitz, President		

1. CALL PUBLIC MEETING TO ORDER

- A. Brian called the meeting to order at 7:02pm, identified the emergency exits and the Board recited the Pledge of Allegiance.

2. BOARD ADMINISTRATION

- A. Acceptance of the Minutes of the **September 15th, 2025 Regular Meeting**
MOTION: It was moved that the Board approve the **September 15th, 2025 Regular Meeting** as drafted.

Motion by: B. Cook
 Second by: Jen Fahey
 Discussion: none
 In favor: J. Fahey, G. Benack B. Cook - *unanimous*

3 FINANCE

- A. Treasurer's Report – prepared by NawrockiSmith, Darin Iacobelli, Treasurer and presented by George Benack, Finance Officer.

George has reviewed the August 2025 Treasurer's report and there is nothing remarkable to report.

MOTION: It was moved that the Board approve the September 2025 Treasury Report prepared by NawrockiSmith including the bills as presented.

Motion by:

G. Benack

Second by: B. Cook

Discussion: none

In favor: B. Cook, G. Benack, J. Fahey Unanimous

Against: None

4. LIBRARY DIRECTOR'S REPORT – J. Daddio

- Jen acknowledges the retirement both of Robert Wolff on September 30th and the announcement that Denice Mincin is retiring and her last day will be October 30th. In the interim, Jen & Robbin have asked Amy Berger to be the interim Adult Reference Head of department.
- Jen is also starting the process of filling the vacancies in the Adult Reference department.

5. COMMITTEE REPORTS

1. Standing Committees:

1. Finance Committee – George Benack, Chair

MOTION: It was moved that the Board approve the Service Level Agreement (SLA) with Westchester Library System (WLS) for 2026 in the amount of \$108,851.74

Motion by: G. Benack

Second by: J. Fahey

Discussion:

In favor: J. Fahey, G. Benack, B. Cook, Unanimous

Against:

Abstained:

- a. Nothing additional.

- b. **Building and Grounds Committee** – J. Fahey, Chair

Nothing to report

- c. **Personnel Committee** – J. Harrison, Chair

MOTION: It was moved that the Board approve an increase in the salary of Shane Aiello to \$51,906.40 annually, retroactive to July 1, 2025.

Motion by: B. Cook

Second By: J. Fahey

Discussion:

In favor: J. Fahey, B. Cook, G. Benack, unanimously

Against:

Abstained:

MOTION: It was moved that the Board approve an increase in the salary of Lori Cohen to \$25.18/hour, retroactive to July 1, 2025.

Motion by: B.Cook

Second by: J. Fahey

Discussion:

In favor: B. Cook, J. Fahey, G. Benack, unanimous

Against:

MOTION: It moved that the Board approve the promotion of Amanda Allen to full time Library Clerk with an annual salary of \$49,140.00. Her first day of work in this role will be November 12, 2025

Motion by: B.Cook

Second by: J. Fahey

Discussion:

In favor: B. Cook, J. Fahey, G. Benack, unanimous

Against:

Abstained:

MOTION: It moved that the Board approve the promotion of Amy Berger to Librarian II effective October 18, 2025, with an annual salary of \$73,353.00.

Motion by: B.Cook

Second by: G. Benack

Discussion:

In favor: B. Cook, J. Fahey, G. Benack, unanimous

Against:

Abstained:

MOTION: It was moved that the Board approve the additional annual stipend of \$5,000.00 to Amy Berger for standing in as Interim Head of Adult Services, effective, November 3, 2025.

Motion by: B.Cook

Second by: G. Benack

Discussion:

In favor: B. Cook, J. Fahey, G. Benack, unanimous

Against:

Abstained:

6. Policies and Bylaws Committee – J. Harrison, Chair

Nothing to report.

7. NEXT MEETING:

- October 20, 2025, 7:00 pm – Regular Meeting in the Library Theater

8. ADJOURNMENT

MOTION: It was moved that the public meeting be adjourned at 07:35 pm.

Motion by: P. Moskowitz

Second by: J. Harrison

Discussion:

In favor: B. Cook, J. Harrison, P. Moskowitz - *unanimous*

Against:

Abstained: