



FINAL MEETING MINUTES
The Chappaqua Library
Board of Trustees Regular Meeting
Monday, May 19th 2025
Chappaqua Library Theater
Hybrid format: In-person and by videoconference
Presiding Officer: Pam Moskowitz, President

Attendees:

Library Board of Trustees	Library Staff	Invited Guests
In Person:	In Person:	In Person:
John Harrison, Member-at-Large	Jennifer Daddio, Library Director	
George Benack, Finance Officer	Amy Kaprelian, Staff Assistant	
Jennifer Fahey, Secretary		
Pam Moskowitz, President		
Videoconference (due to extraordinary circumstance):		Videoconference:
Absent (due to extraordinary circumstance):		
Brian Cook		

1) CALL PUBLIC MEETING TO ORDER

Pam called the meeting to order at 7:01am. Emergency exits were noted and the Pledge of Allegiance was recited. No changes were requested to the Agenda.

2) PROPOSED EXECUTIVE SESSION, SUBJECT TO BOARD APPROVAL (if required, must identify subject matter within permissible topics):

MOTION: It was moved that the Board enter Executive Session at 7:02pm to discuss some financial matters.

Motion by: P. Moskowitz

Second by: J. Harrison

Discussion: none

In Favor: G. Benack, P. Moskowitz J. Fahey, J. Harrison, -unanimous

Against:
Abstained:

MOTION: It was moved that the Board **re-enter the public meeting at 7:21pm**. No actions were taken, no motions were made in Executive Session.

Motion by: P.Moskowitz

Second by: J. Harrison

Discussion: none

In favor: G. Benack, P. Moskowitz, J. Fahey, J. Harrison, - unanimous

Against:

Abstained:

3) PUBLIC COMMENTS

P. Moskowitz asks if there are any public comments but there are none

4) BOARD ADMINISTRATION

MOTION: It was moved that the Board approve the Draft Meeting Minutes for the April 21st 2025 Library Board Meeting.

Motion by: J. Fahey

Second by: G. Benack

Discussion: none

In favor G. Benack, P. Moskowitz, J. Fahey, J. Harrison, - unanimous

Against:

Abstained:

5) FINANCE

A. George has reviewed the April 21st 2025 Treasurer's report and there is nothing remarkable to report at this time.

B. Pam Moskowitz announces that the board is currently with the building assessment conducted by Lothrop Associates to ensure the long term preservation and functionality of our library and Jenn Fahey will be heading up a committee on the possible bond, and others who are interested in sitting on the committee are encouraged to let the board know.

MOTION: It was moved that the Board approve the April 21st 2025 prepared by NawrockiSmith including the bills as presented.

Motion by: G.Benack

Second by: J. Harrison

Discussion: none

In favor: G. Benack, P. Moskowitz, J. Fahey, J. Harrison, - unanimous

Against:

Abstained:

6) LIBRARY DIRECTOR AND DEPARTMENT HEAD REPORTS- J.Daddio

- It has been a busy month that included the Friends Book Sale which raised over 27K at this year's book sale, exceeding all previous years.
- Big Truck Day was a wonderful

- The new electric sign is due to be delivered around May 30th.
- Big Truck Day had over 900 people in attendance-hat's off to Children's room staff as well as all the community partners who made it possible.
- Late study hours for AP exams had over 200 people in attendance, and due to the success but we are planning to extend hours for regents exams in early June.
- J. Harrison adds that there were 39 in attendance at bilingual story time, and also notes what an interesting display the model planes provided.

7) COMMITTEE REPORTS

C. Standing Committees:

- 1) **Finance Committee**— G. Benack,
Chair Nothing further to add.
- 2) **Building and Grounds Committee** – J. Fahey, Chair.
Chair has nothing further to add.

MOTION: It was moved that the Board approve the service & maintenance agreement from Atlantic Westchester for the period of May 1st, 2025 through April 30th, 2028 with an annual cost to the library of \$13,340.00

Motion by: J. Fahey
 Second by: J. Harrison
 Discussion: none
 In favor: G. Benack, P. Moskowitz, J. Fahey, J. Harrison, - unanimous
 Against:
 Abstained:

The next scheduled board meeting is on Monday June 16th, 2025 at 7pm in the library theater.

ADJOURNMENT

MOTION: It was moved that the Board adjourn the public meeting at 07:32 pm.

Motion by: P. Moskowitz
 Second by: G. Benackl
 In favor: G. Benack, B. Cook, J. Fahey, J. Harrison, P. Moskowitz - unanimous
 Against:
 Abstained:

