

	APPROVED 2020-2021	ACTUALS 2020-2021	APPROVED 2021-2022	CURRENT 2021-2022	Percentage 2020-2021	2022-2023	% CHANGE	\$ CHANGE
REVENUES								
School District Tax	3,281,062	3,281,062	3,331,139	3,331,139	100%	3,431,254	3.01%	100,116
From Fund Balance/Reserves								
Operating Income	23,100	13,378	13,100	13,550	103%	16,500	26.0%	3,400
<i>Other - bid deposits</i>		8						
<i>Donations</i>		1361		1,400				
<i>Fines</i>	20,000	1,974	10,000	5,826	58%	12,000	20.0%	2,000
<i>Commissions</i>	2,100		2,100	0	0%	1,000	-52.4%	-1,100
<i>Lost & Paid</i>	500	15	500	419	84%	3,500	600.0%	3,000
<i>Theater Rental</i>	500		500	0	0%	0	-100.0%	-500
Local Library Aid + Misc. Inc	5,000	5,764	4,000	4,684	117%	4,000	0.0%	0
Investment Income	5,000	4,256	5,000	1,221	24%	2,500	-50.0%	-2,500
TOTAL REVENUES	\$3,314,162	\$3,294,440	\$3,353,239	\$3,344,689	100%	\$3,454,254	3.01%	\$101,016
EXPENDITURES								
PERSONNEL								
Salaries	1,755,124	1,490,470	1,768,773	1,002,044	57%	1,812,047	2.4%	43,274
Benefits	790,997	732,453	817,211	432,564	53%	874,118	7.0%	56,907
<i>Disability Insurance</i>	984	872	866	-443	-51%	984	13.7%	119
<i>Health Insurance</i>	426,804	371,422	407,079	113,735	28%	458,177	12.6%	51,098
<i>Medicare Reimbursement</i>	41,760	43,960	41,760	23,166	55%	41,040	-1.7%	-720
<i>NY METRO</i>	3,077	0	3,077	1	0%	3,077	0.0%	0
<i>NYS Retirement</i>	225,000	210,638	230,250	225,793	98%	237,148	3.0%	6,898
<i>Social Security</i>	123,272	90,345	122,320	70,157	57%	121,833	-0.4%	-488
<i>Workers Compensation</i>	11,859	15,216	11,859	155	1%	11,859	0.0%	0
TOTAL PERSONNEL	\$2,546,121	\$2,222,923	\$2,585,984	\$1,434,608	55%	\$2,686,165	3.9%	\$100,181
MATERIALS								
Books	71,000	65,668	73,150	37,834	52%	74,500	1.8%	1,350
Electronic Materials	50,000	63,980	57,000	25,845	45%	70,000	22.8%	13,000
Periodicals	13,125	8,787	13,125	12,605	96%	13,973	6.5%	848
Recordings	37,257	16,188	32,752	9,469	29%	25,450	-22.3%	-7,302
Software	500	0	500	0	0%	0	-100.0%	-500
TOTAL MATERIALS	\$171,882	\$154,623	\$176,527	\$85,753	49%	\$183,923	4.2%	\$7,396
OPERATING EXPENSES								
Building Maintenance & F	49,300	54,681	49,300	22,837	46%	49,300	0.0%	0
Building Service Contracts	56,196	76,228	71,876	50,780	71%	74,566	3.7%	2,690
Custodial Supplies	9,000	3,710	9,000	2,228	25%	9,000	0.0%	0
Development	0	0	4,500	750	17%	8,250	83.3%	3,750
Director's Contingency	500	0	500	260	52%	500	0.0%	0
Electricity	48,000	42,871	48,000	30,222	63%	48,000	0.0%	0
Equipment Maintenance	14,374	9,964	14,374	6,254	44%	14,374	0.0%	0
Fuel	17,000	19,008	17,000	10,079	59%	17,000	0.0%	0
Insurance	27,000	27,157	27,000	23,783	88%	27,000	0.0%	0
Office & Library Supplies	19,500	22,713	19,500	8,279	42%	19,500	0.0%	0
Postage	5,502	3,608	5,502	2,138	39%	7,402	34.5%	1,900
Printing	7,040	1,832	7,040	1,815	26%	10,850	54.1%	3,810
Professional Fees	82,246	57,344	71,846	26,964	38%	61,046	-15.0%	-10,800
Programs	18,307	12,376	18,307	3,518	19%	22,900	25.1%	4,593
Sewer Taxes	7,000	5,841	7,000	0	0%	7,000	0.0%	0
Telephone	9,456	8,646	9,456	4,925	52%	6,144	-35.0%	-3,312
Travel	3,438		1,437	109	8%	1,437	0.0%	0
Water	1,700	1,162	1,700	952	56%	1,700	0.0%	0
Westlynx/Technology	111,100	96,927	117,390	95,041	81%	103,197	-12.1%	-14,193
TOTAL OPERATING EXPENSES	\$506,159	\$444,068	\$500,728	\$290,934	58%	\$489,166	-2.3%	-\$11,562
Operating Request Inceas	3224161.614		\$3,263,239	\$1,811,295	56%	\$3,359,254	2.94%	\$96,016
Capital Reserve	90000		\$90,000		0%	\$95,000		\$5,000
TOTAL EXPENDITURES	3314161.614		\$3,353,239		0%	\$3,454,254	3.01%	\$101,016

CHAPPAQUA LIBRARY 2022-2023 BUDGET

			Hours	% change	New	% change	Dept. Hc	22 / 23	Budgeted	Current	
			/Week	hours	Rate	rate	&/or	Annual	21 / 22	Rate	
							Stipend	Earnings	Earnings		
* hourly employee											
** Department Head											
ADMIN.	Dir III -	Farber	35.00	0.0%	132,613	3.00%		132,613	128,750	128,750	Farber
	Asst. Dir	Nguyen	35.00	0.0%	100,000	0.00%		100,000	88,800	100,000	Nguyen
		ADM. TOTAL	70.00	0.0%				232,613	217,550		
PROF.	Gallery/Graphics	D'Amico	21.00	0.0%	32.20	3.00%		35,160	34,141	31.26	D'Amico
LIBRARIANS	** Comm.Res.	Kuhn	33.00	0.0%	46.72	3.00%	1,250	81,423	79,090	45.36	Kuhn
&	** Lib. Asst	Scudo	35.00	0.0%	33.18	3.00%	1,250	61,631	59,879	32.21	Scudo
	Librarian I	Polasko	35.00	0.0%	34.83	3.00%		63,399	61,560	33.82	Polasko
	Librarian I	Berger	13.00	0.0%	33.18	3.00%		22,427	24,624	32.21	Berger
	Librarian I	Mincin	35.00	0.0%	36.79	3.00%		66,961	65,013	35.72	Mincin
	* Librarian II	Fuqua	19.00	-5.0%	41.38	3.00%		40,879	41,777	40.17	Fuqua
	* Librarian I	Houston	0.00	0.0%	37.66	3.00%		0	0	36.56	Houston
	* Lib. Asst	Briones	5.00	0.0%	28.84	3.00%		7,498	0	28.00	Briones
	* Lib. Asst	Chinsee	5.00	0.0%	28.84	3.00%		7,498	0	28.00	Chinsee
	* Librarian I	Nadas	16.50	0.0%	34.83	3.00%		29,888	29,901	33.82	Nadas
	* Librarian I	Uknown	17.00	0.0%	32.21	0.00%		28,474	29,901	32.21	Uknown
	* Librarian I	Stettinisch	12.00	0.0%	34.83	3.00%		21,737	29,901	33.82	Stettinisch
	** Librarian II	Rogan	35.00	0.0%	40.75	3.00%	1,250	75,409	72,003	39.56	Rogan
	** Librarian II	Friedman	35.00	0.0%	36.89	3.00%	1,250	68,398	65,188	35.82	Friedman
	Librarian II	Garland	28.00	0.0%	37.07	3.00%		53,973	52,402	35.99	Garland
	** Librarian II	Paulsen	35.00	0.0%	41.93	3.00%	1,250	77,565	75,345	40.71	Paulsen
	Librarian II	Bueti	35.00	0.0%	53.84	3.00%		97,985	96,383	52.27	Bueti
		LIB. TOTAL	414.50	3.1%				840,306	817,106		
SUPPORT STAFF	* Lib. Clerk	Higgins	4.50	-50.0%	17.52	3.00%		4,100	7,958	17.01	Higgins
	* Lib. Clerk	Lim	5.00	-28.6%	17.52	3.00%		4,555	6,190	17.01	Lim
	* Lib. Clerk	DeBellis	7.00	-12.5%	17.52	3.00%		6,377	7,074	17.01	DeBellis
	* Lib. Clerk	Bloomgarden	12.00	0.0%	17.51	3.00%		10,926	7,074	17.00	Bloomgarden
	* Lib. Clerk	Smith	4.00	0.0%	17.52	3.00%		3,644	3,537	17.01	Smith
	* Lib. Clerk	Cohen	12.00	-29.4%	19.67	3.00%		12,276	16,881	19.10	Cohen
	* Lib. Clerk	Diederich	10.00	-23.1%	20.69	3.00%		10,760	13,577	20.09	Diederich
	* Lib. Clerk	Katz	15.00	15.4%	21.24	3.00%		16,566	13,940	20.62	Katz
	* Lib. Clerk	Allen, A.	15.00	7.1%	21.24	3.00%		16,566	15,012	20.62	Allen, A.
	* Lib. Clerk	Fisher, M	5.00	150.0%	22.06	3.00%		5,736	2,228	21.42	Fisher, M
	* Lib. Clerk	Boneparth	11.00	-15.4%	22.90	3.00%		13,097	15,026	22.23	Boneparth
	* Lib. Clerk	Gates	11.00	22.2%	22.90	3.00%		13,097	10,402	22.23	Gates
	* Lib. Clerk	Gutierrez	0.00	0.0%	22.90	3.00%		0	0	22.23	Gutierrez
	Lib. Clerk	Parise	31.00	29.2%	26.67	3.00%		42,987	32,316	25.89	Parise
	Sr. Lib. Clk.	Wolff	22.00	0.0%	27.24	3.00%		31,167	30,259	26.45	Wolff
	Sr. Lib. Clk.	Edrich	35.00	0.0%	28.06	3.00%		51,064	49,583	27.24	Edrich
	Sr. Lib. Clk.	Bradie	20.00	0.0%	28.27	3.00%		29,404	28,547	27.45	Bradie
	Sr. Lib. Clk.	Fisher, A.	11.00	-8.3%	31.58	3.00%		18,064	19,134	30.66	Fisher, A.
	* Sr. Lib. Clk.	Rohde	14.00	-6.7%	34.00	3.00%		24,752	25,749	33.01	Rohde
	Sr. Lib. Clk.	LeSavage	21.50	-6.5%	36.32	3.00%		40,603	42,167	35.26	LeSavage
	* Benefits CLK	Goebel	21.00	0.0%	31.83	3.00%		34,755	33,743	30.90	Goebel
	** Princ. Lib. Clk.	Perlin	35.00	0.0%	42.77	3.00%	1,250	79,083	76,815	41.52	Perlin
	Admin. Sec.	Unknown	35.00	0.0%	40.31	3.00%		65,000	65,000	39.14	Unknown
		SUPP. TOTAL	357.00	1.1%				534,581	522,214		
CUSTODIAN	* Theater Cust.	Colavito, C.	5.00	0.0%	19.11	3.00%		4,968	4,823	18.55	Colavito, C.
	* Theater Cust.	Colavito, D.	5.00	0.0%	19.11	3.00%		4,968	4,823	18.55	Colavito, D.
	* Maint. Cust.	Unknown	19.00	0.0%	20.00	3.00%		19,760	19,457	19.69	Unknown
	** Maint. Cust.	Mangual	40.00	0.0%	29.07	3.00%	1,250	61,705	59,948	28.22	Mangual
		CUST. TOTAL	69.00	0.0%				91,400	89,051		
PAGES	* Page	Step 1	5.00	0.0%	15.45	3.00%		4,017	3,900	15.00	Step 1
	* Page	Step 2	10.00	0.0%	15.45	3.00%		8,034	7,800	15.00	Step 2
	* Page	Step 3	4.00	0.0%	15.45	3.00%		3,214	3,120	15.00	Step 3
	* Page - Computer	Step 1	3.00	0.0%	15.71	3.00%		2,450	2,379	15.25	Step 1
	* Page - Computer	Step 2	3.00	0.0%	15.71	3.00%		2,450	2,379	15.25	Step 2
	* Page - Adult	Unknown	10.00	0.0%	15.81	3.00%		8,221	7,982	15.35	Unknown
	* Page - Adult	Mackles	8.00	0.0%	15.81	3.00%		6,577	6,386	15.35	Mackles
	* Page - Adult	Aiello	10.00	0.0%	15.81	3.00%		8,221	9,930	15.35	Aiello
	* Page - Adult	Miller	10.00	-33.3%	16.39	3.00%		8,521	12,413	15.91	Miller
	* Page - Adult	Unknown	2.00	0.0%	16.39	3.00%		1,704	1,655	15.91	Unknown
	* Page - Adult	DeBello	9.00	50.0%	16.67	3.00%		7,799	5,049	16.18	DeBello
		PAGE TOTAL	74.00	0.0%				61,211	62,992		
		1.5 for Sundays and replacement hours base						51,938	50,425	-22/23	Sundays
								1,760,110	1,708,913	-22/23	salaries
		TOTALS	984.50					1,812,047	1,759,338	-22/23	budgeted
							FICA	121,833	122,320	-22/23	FICA

DISABILITY INSURANCE **\$984** FY 21-22: 886 11.1%

ShelterPoint
(professionals, clerks, custodians and adult pages)

All Empl	59 x 3.30	=	194.70	x	12	=	2,336	
							less average total employee contribution per payroll	52 1,352 984

HEALTH INSURANCE **\$499,217** FY 21-22: 448,839 11.22%

NYS Employees Health Insurance							Monthly:			
Current Enrollment	+ Spare	x	Current Rate	Projected Increase	5.00%	Cost Jy/De	Cost Ja/In			
Ind.	13	1	14	x		897	942	=	12,559	13,187
Fam.	7	1	8	x		1,681	1765	=	13,447	14,120
Ret Ind	0		0	x		897	942	=	0	0
" Med.	12	1	13	x		294	309	=	3,827	4,018
Ret Fam	0		0	x		1,681	1765	=	0	0
Ret Fam/Med	7	1	8	x		653	686	=	5,225	5,486
									\$35,058	\$36,811
July/December			6	=		210,350				
January/June			6	=		220,867	=		\$431,217	

Monthly Administrative Cost Charges:
93 x 12 months = 1116 = **\$1,116**

Dental Insurance - Guardian
Salaried Empl. 20 x 70.28
1,406 x 12 months = 16,867 = **\$16,867**

Medicare Credit Reimbursements
19 recipients x 12 months 180 = 41,040 = **\$41,040**

Medicare IRMAA Reimbursements
2 recipients x12 months 374 = 8,976 = **\$8,976**

NYSE RETIREMENT SYSTEM **\$237,148** FY 21-22: 230,250 3.0%

Estimate for April 2019 - March 2020 salaries. CCSD sends bill with actual amounts. due September 2020

BOOKS **\$74,500** FY 21-22: 73,150 1.8%

Category	
Adult including standing orders	49,000
Children	21,000
YA	4,500

CHAPPAQUA LIBRARY 2022-2023 BUDGET
0

ELECTRONIC MATERIALS	\$70,000	FY 21-22: 57,000	22.8%
A. On-line subscriptions		10,000	
B. E-books		60,000	
PERIODICALS	\$13,973	FY 21-22: 13,125	6.5%
A. From WT Cox: subscriptions		9,975	
B. From other sources		3,998	
RECORDINGS	\$25,450	FY 21-22: 32,752	-22.3%
A. compact discs			500
B. audiobooks	adult		13,500
(tape & CD)	YA		
C. children's (including book/CD packages)			2,000
D. DVD's	adult - 6,500	YA - 150	juv - 1,500
E. DVD's - NEW Express collection for Adult DVD's			1,000
F. children's CD-ROM's	10 each @ \$30.00		300
BUILDING MAINTENANCE AND REPAIR	\$49,300	FY 21-22: 49,300	0.0%
A. Regular repairs and special cleaning			30,000
B. Roof Maintenance and Repair (maintenance contract and repairs)			15,000
C. MERV filters			3,200
D. Fire extinguishers			1,100
BUILDING SERVICE CONTRACTS	\$74,566	FY 21-22: 71,876	3.7%
A. HVAC & building consultant services: hot water/chilled system treatments & automatic temperature controls (Bill Link)		1100 /mo	13,200
B. Trash removal (SaniPro. Contract)		320 /mo	3,840
C. Building cleaning during Custodian's 4-week vacation plus new			10,000
D. HVAC contract			8,000
E. Alarm hook-ups monitoring (EIPS)			410
F. Theater floor care - strip & wax, 2/yr. (Arco)			800
G. AC water treatment (Nalco)			2496
H. Nalco mandated health inspection - cooling tower			2500
I. Automatic entrance doors contract (Assa Abloy)			410
J. Alarm license with Town			50
K. Boiler inspection			230
L. Grounds & Snow Removal			32,630
ELECTRICITY	\$48,000	FY 21-22: 48,000	0.0%

CHAPPAQUA LIBRARY 2022-2023 BUDGET

\$0.00

EQUIPMENT MAINT., FURNITURE & EQUIPT	\$14,374	FY 21-22: 14,374	0.0%
A. Ecubed Consulting (TELEPHONE)		3,000	
B. Computer service (Pinstripe Productions)		750	
C. Staff color multifunctional copier (Atlantic)	376 /mo	4,512	
D. Public Printer (Office Dynamics)		500	
E. Postage meter (Pitney Bowes)		440	
F. Miscellaneous (A-V equipment, theater, other)		2,000	
G. 3M resensitizer service		86	
H. Sentry SelfCheck maintenance		1,586	
I. EIPS sensor/security system maintenance		1,500	

FUEL	\$17,000	FY 21-22: 17,000	0.0%
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INSURANCE	\$27,000	FY 21-22: 27,000	0.0%
A. 'Regan: Boiler, Business auto, Flood, Directors & Officers, Multi-peril, Umbrella		26580	
B. Glass coverage		420	

POSTAGE	\$7,402	FY 21-22: 5,502	34.5%
A. Calendars/Booklets semi-monthly		3,800	
B. Annual report		625	
C. Postage for postage meter		1,000	
D. Gallery mailings 7/year	7 126	882	
E. Bulk mailing permit fee		185	
F. Program mailings 6/year	6 110	660	
G. Miscellaneous		250	

PRINTING	\$10,850	FY 21-22: 7,040	54.1%
A. Calendars/Booklets semi-monthly	6 1,500	9,000	
B. Calendar design	100	600	
C. Annual report		850	
D. Gallery announcements	3 100	300	
E. Miscellaneous		100	

CHAPPAQUA LIBRARY 2022-2023 BUDGET

0

PROFESSIONAL FEES		\$61,046	FY 21-22: 71,846	-15.0%
A. Payroll (Paylocity)	<i>\$ average /per</i>	7,030	+5% 1/15	7,206
1. pay	240.00 /payroll	6,240		
2. W-2 forms/tax reporting		400		
3 delivery/24-hour turnaround	15.00 /payroll	390		
B. Background Screening Services (Bold Secure) average 7/year				140
C. Audit				12,000
D. Attorney's fees				13,000
E. GASB 75 audit				5,000
F. Website maintenance and programming				4,500
H. Treasurer (Gallo)				19,200

PROGRAMS		\$22,900	FY 21-22: 18,307	25.1%
A. Children's room	10,000			
B. Young adult	3,000			
C. Adult	9,000			
D. Movie license (Movie Licensing USA)	500			
E. Gallery receptions	400			
F. Museum passes (FRIENDS)	0			

TELEPHONE		\$6,144	FY 21-22: 9,456	-35.0%
A. Vtelity/Verizon	162.00 /month	1,944		
B. Verizon Wireless - custodian's cell	50.00 /month	600		
C. FIOS network line	300.00 /month	3,600		

TRAVEL AND MISCELLANEOUS		\$8,750	FY 21-22: 5,937	47.4%
A. Mileage		500		
B. Workshops & computer training, tuition reimbursement		3,000		
C. Conferences		4,500		
D. Board Development		750		

WATER		\$1,700	FY 21-22: 1,700	0.0%
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WESTLYNX & TECHNOLOGY		\$103,197	FY 21-22: 117,390	-12.1%
A. Westlynx telecommunication line	/month 12 months		0	0
	New formula for WESTLYNX costs			
B. Westlynx terminal maintenance fees			92,397	
C. The Network Support Company				0
	Retain-It contract for 18 computers @ \$640 a month total		0	
	Secure-It maintenance 14 @420/month		0	
D. CapiraMobile App - annual fee				1,500
E. Envisionware - software annual maintenance				0
F. Envisionware - PrinterOn software				0
G. Computer equipment				5,000
H. Baker & Taylor - Title Source 3 Subscription				1,500
I. Tockify calendar software for website				400
J. Zoom service/Skype				1,400
K. Faronics maintenance				0
L. Equipment Lending				1,000
CAPITAL RESERVE		\$90,000	FY 21-22: 90,000	0.0%

MONEY TO BE ADVANCED FROM CCSD

	<u>JUL '22</u>	<u>AUG '22</u>	<u>SEP '22</u>
ANTIC. MONTHLY EXPENDITURES			
Payroll (1)	\$204,085	\$204,085	\$204,085
Materials (2)	14,496	14,496	14,496
Operating (3)	<u>29,185</u>	<u>29,185</u>	<u>29,185</u>
<i>Subtotals</i>	247,765	247,765	247,765
SCHEDULED EXPENDITURES			
EBSCO (pd in July)	9,975		
Westlynx	103,197		
Insurance			<u>38,859 (4)</u>
<i>Subtotals</i>	<u>113,172</u>		38,859
<i>Minus Income</i>	<u>1,375</u>	<u>1,375</u>	<u>1,375</u>
TOTALS	<u>\$359,562</u>	<u>\$246,390</u>	<u>\$285,249</u>
TOTAL TO BE ADVANCED	\$891,202		

NOTES:

1. (salaries + benefits - NYSERS) /12

1,812,047	874,118	237,148
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2. (materials -EBSCO) /12

\$183,923	9,975
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3. (operating - insurance - ALA/PLA/NYLA - Westlynx) / 12

\$489,166	27,000	8,750	103,197
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4. Workers Comp. + insurance

\$11,859	27,000
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